

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

November 10, 2025 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners C. McDermott; J. Paul; D. Chestnutt; L. Parrilla;
T. Kochirka; Police Chief M. Preininger; Fire Chief M. Chapman; Solicitor B. Matta;
Engineer K. Creagh

ABSENT:

PUBLIC COMMENTS: No Public Comments

REPORTS

FINANCE – President McDermott read the financial statements from the banks.

PUBLIC WORKS – Presented by J. Paul, he read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

POLICE – Presented by M. Preininger summarizing report he sent to board.

FIRE DEPARTMENT – Presented by M. Chapman summarizing report dept sent board on service calls, fires

ORDINANCE – no report at this time

PLANNING COMMITTEE –Nothing current.

SOLICITOR – Nothing current.

ENGINEER –

COG-

OLD BUSINESS:

A. [**APPROVED** / DENY] Meeting Minutes for October 14, 2025

Motion to approve Old business was made by L. Parrilla; 2nd by J. Paul

Roll call – Commissioners McDermott, Chestnutt, Paul, Parrilla, Kochirka approved

5 – Yes

0– No

0 - Abstained

NEW BUSINESS

- A. **[APPROVED / DENY]** motion: to advertise for amending Township Ordinance 687, regulating the police pension funds, and amending Section 7 to remove social security offset.
- B. **[APPROVED / DENY]** motion: to advertise to amend ordinance 854, regulating the Police Pension Fund, and amending the ordinance to add "years of service" in addition to military buy back time, thereby being in accordance with Pennsylvania Act 49 of 2024.
- C. **[APPROVED/ DENY]** motion: to amend Township Ordinance to add a stop sign at Dohrman and Singer Street.
- D. **[APPROVED/ DENY]** motion: to advertise the Proposed 226 Budget to be voted on at the December 9 meeting
- E. **[APPROVED/ DENY]** motion: to approve Pay App #1 for Creative Enterprises in the amount of \$43,470.00
- F. **[APPROVED/ DENY]** motion: to transfer \$400,000 from EIT account to General Fund to cover cost for year-end.
- G. **[APPROVED/ DENY]** motion: Promotion for Sergeant position
- H. **[APPROVED/ DENY]** motion: to approve check in the amount of \$31,686.73 made to Stowe Township VFD for the Volunteer Fire Relief Association allocation
- I. **[APPROVED/ DENY]** motion: to name Officer Michael Apicella to the position of Sergeant
- J. **[APPROVED/ DENY]** motion: to approve giving the secretary Jenifer Bailey a 3% raise
- K. **[APPROVED/ DENY]** motion: to approve giving bonuses to Dan Burkhart, Matt Preininger, Tom Turino, and Jenifer Bailey
- L. **[APPROVED/ DENY]** motion: to ratify the email vote to hire Tyana Ragler as Assistant Secretary

Motion to approve New Business Items was made by J. Paul; 2nd by R. Parrilla
Roll call – Commissioners McDermott, Chestnutt, Kochirka, Paul, Parrilla
approved

5 – Yes 0 – No 0 - Abstained

RECEIPTS

	SOURCE	DESCRIPTION
\$ 2,850.00	Rentals	Rentals
\$ 575.00	Occupancy Permit	Occupancy permits
\$ 250.00	Municipal Lien Letter	Municipal lien letters
\$ 90.00	Police Accident Report	Accident Reports
\$ 300.00	Handicap Permits	Permits
\$ 30.00	Building Permit	Dumpster permits
\$ 5,197.92	Task Force	Danet Reimbursement
\$ 1,066.70	PNC Merchant Deposit	Credit card sales
\$ 8,887.42	Jordan Tax Service	LST Tax Collections
\$ 12,633.65	Keystone Collects	Delinquent Real Estate
\$ 32,254.31	Jordan Tax Service	Local Earned Income Tax
\$ 19,852.74	Jordan Tax Service	Real Estate Tax Collections

\$ 249,007.76	PAMS	Utilities Collections
\$ 4,053.03	Jordan Tax Service	Mercantile Tax Collections
\$ 5,852.92	Interest Earnings	Interest Earnings from Bank Accounts
\$ 34,522.41	Comm of PA	Comm of PA
\$ 3,217.30	Corporate ACH	Allegheny Admin 274
\$ 4,678.40	Corporate ACH	Treas 310

[APPROVED/DENY] motion to approve receipt of October funds Totaling **\$385,319.56**
Motion to approve Receipts for August was made by D. Chestnutt; 2nd by R. Parrilla
Roll call – Commissioners McDermott; Chestnutt, Kochirka, Paul, Parrilla
approved

5 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$ 2,126.00	Columbia Gas	Utility bill for Municipal Building
\$ 541.06	MEIT	Dental & Vision Benefits
\$ 23.75	PA One Call	Communication
\$ 10,446.75	Teamsters Local Union	Union Dues for Public Works
\$ 8,407.11	West View Water Authority	Water & Hydrant bills
\$ 13,018.57	Duquense Light Company	Municipal Bldg & Street Lights
\$ 128.00	A. V. Lauttamus	Communications
\$ 467.32	Aflac	Supplemental Insurance
\$ 635.58	Coverall North America	Cleaning services
\$ 209.15	AutoZone	Parts for Township vehicles
\$ 103.00	Commercial Technical	work in municipal building
\$ 80.00	S&D Calibration	Vascar calibration fee
\$ 2,911.41	PA Municipal Services	Sewage bill
\$ 827.98	T-Mobile	Cell Bill
\$ 825.00	BNY Mellon Trust	General Obligation Fee
\$ 225.00	PA State Association	Municipal Dues 2026
\$ 332.69	Colker Janitorial	Cleaning supplies
\$ 30.44	Comcast	Internet service for VFD
\$ 35.00	Community Blue	Ins premium
\$ 88.68	Butler Gas Products	Oxygen & Acetylene Tanks
\$ 13,925.90	KLH Engineers, Inc	Engineering services
\$ 119.99	Thompson Safety	First aid refill
\$ 1,069.10	Full Service Network	Internet for PD & Office
\$ 82.89	J. C. Ehrlich	Pest Control

\$ 30.40	IDN Hardware	Supplies(Keys)
\$ 1,811.67	Pittsburgh Public Safety	Police Uniform
\$ 3,856.00	SWIF	Workers Comp
\$ 569.24	Quadient Finance	Office Supplies
\$ 639.09	Sherwin Williams	Line paint
\$ 1,069.46	Specialized Elevator	Elevator inspection
\$ 893.48	Washington National	Life Insurance
\$ 193.06	Unifirst Corp	Rugs for PD & Office
\$ 6,461.00	Encova Insurance	Insurance Premium
\$ 155.00	Lexis Nexis	Risk Solutions
\$ 638.40	Motorola	Body cam configuration
\$ 59.68	Kenmawr Plaza	Parts and supplies
\$ 574.10	Penn Waste	Dumpster at PW building
\$ 3,505.36	Lindy Paving	Asphalt for street repair
\$ 45.98	Sealmaster Hillsville	Pourable crackfiller
\$ 1,023.62	Great American Financial	Postage
\$ 1,698.74	PSATC	2026 Dues

[APPROVED / DENY] Motion to approve payment of October bills Totaling **\$79,884.65**

Motion to approve Bills Paid for August was made by D. Chestnutt; 2nd by R. Parrilla

Roll call – Commissioners McDermott; Chestnutt, Kochirka, Paul, Parrilla approved

5 – Yes

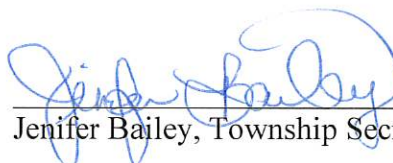
0 – No

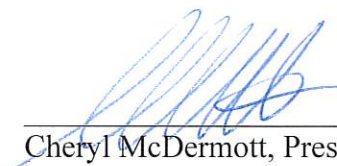
0 – Abstained

FINAL COMMENTS:

MEETING ADJOURNMENT:

Motion was made by D. Chestnutt; 2nd by J. Paul to adjourn. All approved.


Jenifer Bailey, Township Secretary


Cheryl McDermott, President
Stowe Township Commissioners