

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

December 8-9, 2025 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners C. McDermott; J. Paul; D. Chestnutt; L. Parrilla; T. Kochirka; Police Chief M. Preininger; Fire Chief M. Chapman; Solicitor B. Matta; Engineer K. Creagh

ABSENT: Workshop Meeting; D. Chestnutt; R. Parrilla

PUBLIC COMMENTS:

Suzanne Sangrica- 89 Young St- would like to have speed bumps installed on her street. Other residents speed down the street and have no respect for the homeowners.

Matt Virgin- 2555 Smallman St- Summarized plans for building ideas in industrial district.

Joe Palahunik- 618 Main St- spoke about data center and how it would be a good thing for the township and a tax break.

Eugene Lovely- 10th St- issues at stop sign at Dohrman and Singer Streets, general concerns about trash

Leah Kelsoni- 60 Dunn St- wanting update on 62 Dunn St

REPORTS

FINANCE – President McDermott read the financial statements from the banks.

PUBLIC WORKS – Presented by J. Paul, he read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

POLICE – Presented by D.C. C. Wilker summarizing report he sent to board.

FIRE DEPARTMENT – Presented by M. Chapman summarizing report dept sent board on service calls, fires

ORDINANCE – no report at this time

PLANNING COMMITTEE –Nothing current.

SOLICITOR – Solicitor Matta gave an update

ENGINEER – Engineer Corrigan gave an update on all the projects that are going on at the moment.

COG-

A. UNFINISHED BUSINESS

A. [APPROVED/ DENY] motion to approve meeting minutes for November 10, 2025

Motion to approve Unfinished business was made by L. Parrilla; 2nd by J. Paul

Roll call – Commissioners McDermott, Chestnutt, Paul, Parrilla, Kochirka approved

5 – Yes 0– No 0 - Abstained

NEW BUSINESS

- A. [APPROVED / DENY] motion: to appoint Scott Gregory foreman for Public Works
- B. [APPROVED / DENY] motion: to approve 2026 Budget
- C. [APPROVED/ DENY] motion: to nominate Joe Palahunik for zoning committee
- D. [APPROVED/ DENY] motion: to retain Mark Michalski for Civil Service Commission
- E. [APPROVED/DENY] motion: to amend Township Ordinance 687, regulating the police pension funds, and amending Section 7 to remove social security offset.
- F. [APPROVED/DENY] motion: to amend ordinance 854, regulating the Police Pension Fund, and amending the ordinance to add “years of service” in addition to military buy back time, thereby being in accordance with Pennsylvania Act 49 of 2024.
- G. [APPROVED/DENY] motion: to amend Township zoning ordinance (Chapter 675) to add the term “Data Center” and thereby permit the use of data centers in the general industrial district and to amend ordinance (Chapter 675) to modify the maximum building height in the general industrial district.
- H. [APPROVED/DENY] motion: to amend Township Ordinance to a stop sign at Dohrman and Singer Street
- I. [APPROVED/DENY] motion: at the request of the Chief and Deputy Chief they will be rolling their yearly bonus into their salary
- J. [APPROVED/DENY] motion: to allow Parallax film crew to use the Caucus room for filming on December 10th.

**Motion to approve New Business Items was made by L. Parrilla; 2nd by D. Chestnutt
Roll call – Commissioners McDermott, Chestnutt, Kochirka, Paul, Parrilla approved**

5 – Yes 0 – No 0 - Abstained

RECEIPTS

	SOURCE	DESCRIPTION
\$ 75.00	Rentals	Rentals
\$ 960.00	Occupancy Permit	Occupancy permits
\$ 500.00	Municipal Lien Letter	Municipal lien letters
\$ 151.00	Police Accident Report	Accident Reports
\$ 50.00	Handicap Permits	Permits
\$ 125.00	Building Permit	Dumpster permits
\$ 330.00	Vendor Permits	vendor/solicitation permits
\$ 135.00	Parking Fines	Tickets
\$ 4,600.00	Street openings	West View Water

\$ 5,545.13	Magistrate	Fines
\$ 1,180.17	Corporate ACH	Bancorp HRA Reimbursement
\$ 1,201.52	DUI Fines	Allegheny County
\$ 412,398.32	Misc Revenue	EIT transfer, Sedgwick check
\$ 252.35	PNC Merchant Deposit	Credit card sales
\$ 1,846.85	Jordan Tax Service	LST Tax Collections
\$ 23,360.09	Keystone Collects	Delinquent Real Estate
\$ 115,482.75	Jordan Tax Service	Local Earned Income Tax
\$ 6,682.79	Jordan Tax Service	Real Estate Tax Collections
\$ 15,429.87	Franchise Fees	Comcast/ Verizon
\$ 241,195.72	PAMS	Utilities Collections
\$ 4,500.00	Jordan Tax Service	Mercantile Tax Collections
\$ 4,627.23	Interest Earnings	Interest Earnings from Bank Accounts
\$ 36,706.64	Comm of PA	Comm of PA
\$ 4,402.65	Corporate ACH	Allegheny Admin 274
\$ 10,409.44	Corporate ACH	Treas 310

[APPROVED/DENY] motion to approve receipt of October funds Totaling **\$892,147.52**
Motion to approve Receipts for August was made by L. Parrilla; 2nd by D. Chestnutt
Roll call – Commissioners McDermott; Chestnutt, Kochirka, Paul, Parrilla
approved

5 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$ 2,114.00	Columbia Gas	Utility bill for Municipal Building
\$ 601.93	MEIT	Dental & Vision Benefits
\$ 74.15	PA One Call	Communication
\$ 10,451.87	Teamsters Local Union	Union Dues for Public Works
\$ 8,722.01	West View Water Authority	Water & Hydrant bills
\$ 14,101.85	Duquense Light Company	Municipal Bldg & Street Lights
\$ 128.00	A. V. Luttamus	Communications
\$ 467.32	Aflac	Supplemental Insurance
\$ 635.58	Coverall North America	Cleaning services
\$ 258.55	AutoZone	Parts for Township vehicles
\$ 120.00	The Computer Guys	New Software
\$ 840.91	PA Municipal Services	Sewage bill
\$ 414.68	Glick Fire Equip	Engine 275
\$ 496.17	Jordan Tax Service	Mercantile/ LST Collections fees
\$ 179.00	Napa Auto Parts	Parts for Car 904
\$ 192.54	PA Municipal INC	Street sign
\$ 57.98	Kuhlman Sales & Service	Parts

\$ 35.00	Community Blue	Insurance Premium
\$ 5,996.00	Dodaro, Dalfonso, Matta	Solicitor fees
\$ 525.00	Allegheny Global	Engineer services
\$ 30.44	Comcast	Internet service for VFD
\$ 3,980.00	Char-West COG	Vactor Services
\$ 45.78	Butler Gas Products	Oxygen & Acetylene Tanks
\$ 3,677.10	KLH Engineers, Inc	Engineering services
\$ 129.99	Thompson Safety	First aid refill
\$ 1,068.93	Full-Service Network	Internet for PD & Office
\$ 85.89	J. C. Ehrlich	Pest Control
\$ 45.00	IDN Hardware	Supplies (Keys)
\$ 1,668.94	Pittsburgh Public Safety	Police Uniform
\$ 32.48	Phelps Outdoor	Supplies for PW
\$ 48.22	Quadiant Finance	Office Supplies
\$ 250.25	Pittsburgh Post Gazette	Advertisement
\$ 43.00	PSATS	Dues
\$ 25.00	PSTCA	Dues for tax Collector
\$ 12,282.06	Reading Fire Equipment	Fire Dept Equipment
\$ 3,023.91	Ryan Automotive	Tires for cars 901, 903,
\$ 236.83	Schneider Trucks	Power steering leak 2014 ford
\$ 31,686.73	Stowe Township VFD	Foreign Fire
\$ 24,159.99	Steel City Drones	Drones (DAG account)
\$ 310.20	Specialized Elevator	Elevator inspection
\$ 893.48	Washington National	Life Insurance
\$ 176.06	Unifirst Corp	Rugs for PD & Office
\$ 6,454.00	Encova Insurance	Insurance Premium
\$ 155.00	Lexis Nexis	Risk Solutions
\$ 36.86	Kenmawr Plaza	Parts and supplies
\$ 2,394.78	Lindy Paving	Asphalt for street repair
\$ 689.88	T-Mobile	Cell, Hotspots,& internet for pd cars
\$ 915.20	Great American Financial	Postage
\$ 42,075.00	RHH Contracting	Work on sewers and teardowns
\$ 43,470.00	Creative Enterprises	Catch Basin work pay app 1
\$ 445,498.06	Alcosan	Quarterly payment (sewer account)

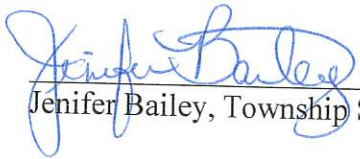
[APPROVED / DENY] Motion to approve payment of October bills Totaling **\$672,001.60**
Motion to approve Bills Paid for August was made by D. Chestnutt; 2nd by J. Paul
Roll call – Commissioners McDermott; Chestnutt, Kochirka, Paul, Parrilla
approved

5 – Yes 0 – No 0 – Abstained

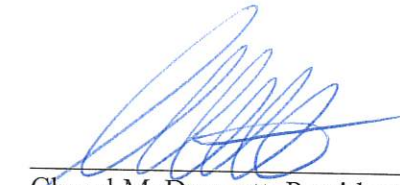
FINAL COMMENTS: President McDermott presented Vice President Parrilla with a plaque for being a upstanding member of the board. Mr. Parrilla gave a little speech about letting the new members come in and supporting them. Ms. McDermott also stated that as of January 3rd she would be stepping down as president but would still be on the board and would be finishing out her term as a sitting commissioner.

MEETING ADJOURNMENT:

Motion was made by D. Chestnutt; 2nd by L. Parrilla to adjourn. All approved.



Jenifer Bailey, Township Secretary



Cheryl McDermott, President
Stowe Township Commissioners