

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

June 10, 2025 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners C. McDermott; D. Chestnutt;
R. Parrilla; T. Kochirka; Police Chief M. Preininger; Engineer K. Creagh; Fire Chief M. Chapman; Tom Turino

ABSENT FROM WORKSHOP MEETING: Public Works D. Burkhart; Commissioner J. Paul

ABSENT FROM VOTING MEETING: Commissioner J. Paul

The commissioners' meeting was called to order at 6:00pm by President McDermott with the pledge of allegiance and a moment of silence for police, fire, EMS.

PUBLIC COMMENTS: No public comments at either meeting.

REPORTS

FINANCE – President McDermott read the financial statements from the banks.

PUBLIC WORKS – Presented by L. Parrilla, he read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

POLICE – Presented by M. Preininger summarizing report he sent to board.

FIRE DEPARTMENT – Presented by M. Chapman summarizing report dept sent board on service calls, fires, etc.

ORDINANCE – The board gets a daily report sent to them.

PLANNING COMMITTEE –Nothing current.

SOLICITOR – Solicitor Matta spoke about opening the Pension accounts for bidding.

ENGINEER – Presented by Engineer K. Creagh summarizing report sent to board about projects in Township.

COG- Commissioner Kochirka spoke about the meeting and that they would be breaking for the summer.

OLD BUSINESS:

A. **[APPROVED / DENY]** Meeting Minutes from the May-12-13, 2025 meeting
Motion to approve Old business was made by L. Parilla; 2nd by T. Kochirka.

Roll call – Commissioners Chestnutt, McDermott, Parrilla, Kochirka approved
4 – Yes 0 – No 0 – Abstained

NEW BUSINESS

- A. **[APPROVAL / DENY]** motion: to approve opening the Stowe Township Pension accounts, Police Pension, Non-Uniform, and Stowe Township, for the RFP process under PA Act 44
- B. **[APPROVAL / DENY]** motion: to approve to give Debbie Brown a bonus for her years of service
- C. **[APPROVAL / DENY]** motion: to hire Stacy Bennett as full-time Assistant Secretary
- D. **[APPROVAL / DENY]** motion: to charge \$25 for permit fee for park rental
- E. **[APPROVAL / DENY]** motion: to charge \$25 for closing a street down
- F. **[APPROVAL / DENY]** motion: to approve Jenifer Bailey joining the Public Works Teamsters Union No. 205
- G. **[APPROVAL / DENY]** motion: to approve the 2025 Budget
- H. **[APPROVAL / DENY]** motion: to award the Catch Basin Replacement Project to Creative Enterprises in the amount of \$471,000.00. The Township has a \$387,333.00 grant from the DCED and a 15% obligated match of \$68,350.00.

Motion to approve New Business Items was made by L. Parrilla; 2nd by D. Chestnutt
Commissioner Kochirka voted to approve A-E, & H; he voted no to F&G

Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla approved
3 – Yes 0 – No 0 – Abstained

RECEIPTS

	SOURCE	DESCRIPTION
\$ 1,965.28	Creditech	Collection- Delinquent Sewage
\$ 13,565.00	Rentals	Rentals
\$ 1,580.00	Occupancy Permit	Occupancy permits
\$ 800.00	Municipal Lien Letter	Municipal lien letters
\$ 90.00	Police Accident Report	Accident Reports
\$ 225.00	Parking Fines	Parking Fines from Tickets
\$ 1,383.90	Insurance	Ins. Reimbursements
\$ 2,010.00	Vendor License	Vendor License
\$ 60.00	Building Permit	Building Permits
\$ 10,200.00	Street Opening	Multiple street openings
\$ 1,319.54	Magistrate Fines	April 2025 Fines

\$ 1,998.13	Allegheny County	Dui Fines Dec 2024
\$ 3,694.60	Keystone Collects	Delinquent Real Estate
\$ 114,666.23	Jordan Tax Service	Local Earned Income Tax
\$ 375,660.08	Jordan Tax Service	Real Estate Tax Collections
\$ 132,031.08	PAMS	Utilities Collections
\$ 437.75	PNC Merchant	Merchant Deposit from Credit Card Sales
\$ 16,360.36	Franchise Fees	Comcast, Verizon
\$ 32,748.07	Corporate ACH	Comm of PA
\$ 3,321.23	Corporate ACH	Allegheny Admin 274
\$ 748.80	Corporate ACH	Treas 310
\$ 7,789.97	Jordan Tax Service	LST Tax Collections
\$ 11,782.07	Jordan Tax Service	Business Privilege Tax Collections
\$ 3,645.88	Jordan Tax Service	Mercantile Tax Collections

[APPROVED/DENY] motion to approve receipt of May funds Totaling **\$738,082.97**
Motion to approve Receipts for May was made by L. Parrilla; 2nd by T. Kochirka
Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla approved
4 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$ 1,755.00	Columbia Gas	Utility bill for Municipal Building
\$ 82.89	J.C. Ehrlich Company	Pest Control
\$ 581.62	Jordan Tax Service	LST & Mercantile Tax Commission
\$ 210.00	Fire Fighter Sales & Service	Yearly Central Monitoring
\$ 581.64	MEIT	Dental & Vision Benefits
\$ 509.90	Penn Waste- Pittsburgh	Dumpster at Public Works Building
\$ 5,984.52	PSAB U/C Plan	Unemployment Payment
\$ 1,928.00	SWIF	State Workers Insurance Fund
\$ 2,447.55	Pittsburgh Post Gazette	Advertise for catch basins
\$ 10,449.31	Teamsters Local Union	Union Dues for Public Works
\$ 109.99	Thompson Safety	First Aid Refill
\$ 3,721.03	West View Water Authority	Water & Hydrant bills
\$ 13,887.24	Duquense Light Company	Municipal Bldg & Street Lights
\$ 128.00	A. V. Luttamus	Communications

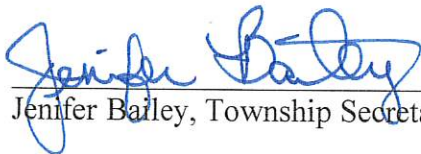
\$ 467.32	Aflac	Supplemental Insurance
\$ 12.74	AutoZone, Inc.	Parts for vehicles
\$ 30.44	Comcast	548 Broadway Internet
\$ 35.00	Community Blue	Insurance for Jim Cuccareese
\$ 174.88	Home Depot Credit Card	Maintenance items
\$ 18.08	Kenmawr Plaza True Value	Parts for vehicles
\$ 1,520.70	KLH Engineers, INC	Fees
\$ 1,803.90	Joshua Dickinson	Lights on car 903
\$ 9,976.27	PA Municipal Services	Sewage bill
\$ 60.00	ABC- EZ Storage	Tires
\$ 90.00	Green Elevator	Inspection for elevator
\$ 211.09	BearCom	Radio mounts for FD
\$ 46,009.50	A. Merante Contracting	Pay Apps 3 & 4
\$ 1,990.00	Char-West Cog	Vactor bill
\$ 1,145.05	Full Service Network	Internet for PD & Office
\$ 360.00	F.O.P. Lodge 91	Dues for Police
\$ 362.53	Michael Swantek	Reimbursement for purchase
\$ 1,092.50	Glick Fire Equipment	Rescue Parts
\$ 1,656.00	Motorola Solutions	Communications
\$ 91.00	Napa Auto Parts	Parts for car 902
\$ 683.38	Palco Power Systems	Generator repairs
\$ 159.06	Unifirst Corp	Rugs for PD & Office
\$ 2,647.02	A&H Equipment	Parts for Elgin Street sweeper
\$ 9,774.79	A. Liberoni Inc	Final payment
\$ 3,820.00	Holzer Specialties	Stickers for new Durango
\$ 120.00	Secure Technical Service	Communications
\$ 2,645.00	Tomaino Plumbing	Backflow testing
\$ 16,124.62	Clear Spring	Payment for Non- uniform pension
\$ 828.85	Great American Financial	Postage
\$ 326.10	Hei-way LLC	Materials for roads
\$ 332.50	Traffic Systems	Traffic signs
\$ 44,215.00	RHH Contracting, LLC	sewer work & rebrick 9 th street
\$ 930.00	Grant Writing USA	Grant writing class (Jen & Nico)

[APPROVED / DENY] Motion to approve payment of May bills Totaling \$192,090.01
Motion to approve Bills Paid for May was made by L. Parrilla; 2nd by T. Kochirka
Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla approved
4 – Yes 0 – No 0 – Abstained


FINAL COMMENTS

MEETING ADJOURNMENT

Motion was made by C. McDermott; 2nd by L. Parrilla to adjourn. All approved. Voting meeting was adjourned at 6:09 pm. Workshop meeting was adjourned at 6:22 pm to go into executive session not to return.



Jenifer Bailey, Township Secretary



Cheryl McDermott, President
Stowe Township Commissioners