

# **COMMISSIONERS MEETING MINUTES**

## **STOWE TOWNSHIP MEETING**

**May 12-13, 2025 6:00 pm**

## **STOWE TOWNSHIP MUNICIPAL BUILDING**

**555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136**

### **MEETING ATTENDEES:** Commissioners J. Paul;

R. Parrilla; T. Kochirka; Police Chief M. Preininger; Engineer K. Creagh; Fire Chief M. Chapman; D. Chestnutt

### **ABSENT FROM WORKSHOP MEETING:** Public Works D. Burkhart

### **ABSENT FROM VOTING MEETING:** Commissioner T. Kochirka

The commissioners' meeting was called to order at 6:00pm by Vice President Parrilla with the pledge of allegiance and a moment of silence for police, fire, EMS.

### **PUBLIC COMMENTS:**

**Anita DeFratti- 1401 Woodward Ave** – Spoke about needing speed bumps on her street after the new paving due to the drivers speeding down the road. She has even seen a school bus blow through a stop sign. Doesn't matter if they are permanent or not. Commissioners suggested rumble strips or the same ones that were put in on Williams Circle.

### **REPORTS**

**FINANCE** – Presented by D. Chestnutt, summarized the report.

**PUBLIC WORKS** – Presented by D. Chestnutt, he read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

**POLICE** – Presented by M. Preininger, total calls 398, physical arrests 38, 17 citations, 24-foot patrols.

**FIRE DEPARTMENT** – Presented by M. Chapman, fires-7, rescue& medical service calls- 25, hazardous condition (no fire)- 5, service call- 5, good intent call- 15, false alarm & false call- 4.

**ORDINANCE** –

**PLANNING COMMITTEE** –

**SOLICITOR** – Solicitor Matta didn't have a report.

**ENGINEER** – Presented by Engineer K. Creagh about catch basin replacements bidding documents, Stowe Ave project, Fleming Ave storm project, Act 152 Demos round 3, Pa Small Water & Sewer Grant.

**OLD BUSINESS:**

A. **[APPROVED / Deny]** regular Board Meeting Minutes from the April 7-8, 2025 meeting

**Motion to approve Unfinished business was made by J. Paul; 2<sup>nd</sup> by D. Chestnutt.**

**Roll call – Commissioners Chestnutt, Parrilla, Paul approved**

**3 – Yes      0 – No      0 – Abstained**

**NEW BUSINESS**

- A. **[APPROVED / Deny]** motion: to approve the acquisition of vacant lot at 110 Caldwell St for use as a yard
- B. **[APPROVED / Deny]** motion: to approve the acquisition of vacant lot at 161 Highland Ave for use as a yard
- C. **[APPROVED / Deny]** motion: to ratify email vote taken on April 16, 2025 of conditional of employment to, Brian Neff, conditioned upon review, pursuant to Act 57 of 2020, MPOETC TACS. After appointee passes the separation record review, the appointee will then undergo a physical/drug and psychological medical examination in compliance with the MPOETC regulations. After passing all requirements, the newly hired police officer shall serve a twelve (12) month probationary period which will begin on the first day the officer reports for work.
- D. **[APPROVED / Deny]** motion: to approve Pay App #3 for A. Liberoni in the amount of \$9,774.79
- E. **[APPROVED/ Deny]** motion: to approve Pay App #5 for A. Merante in the amount of \$46, 009.50
- F. **[APPROVED/ DENY]** motion: to approve Minnifield Demolition to do the demolition of Race St row houses at the price of #33,000.
- G. **[APPROVED/ DENY]** motion: to approve Michael Pisula to perform an Actuary study for the Pension Plans.

**Motion to approve New Business Items was made by J. Paul; 2<sup>nd</sup> by D. Chestnutt**

**Roll call – Commissioners Chestnutt, Parrilla, Paul approved**

**3– Yes 0 – No      0 – Abstained**

**RECEIPTS**

	<b>SOURCE</b>	<b>DESCRIPTION</b>
\$ 322.34	Creditech	Collection- Delinquent Sewage
\$ 22,025.00	Rentals	Rentals
\$ 3,820.00	Occupancy Permit	Occupancy permits
\$ 850.00	Municipal Lien Letter	Municipal lien letters
\$ 60.00	Police Accident Report	Accident Reports
\$ 8,263.36	Task Force	Danet
\$ 15.00	Parking Fines	Parking Fines from Tickets
\$ 27,791.88	Insurance	Ins. Reimbursements
\$ 100.00	Vendor License	Vendor License
\$ 70.00	Building Permit	Building Permits
\$ 1,303.09	Magistrate Fines	March 2025 Fines
\$ 2,320.00	Misc Revenue	Mayor of Kingstown reimbursement
\$ 2,308.92	Allegheny County	Dui Fines Dec 2024
\$ 2,969.65	Keystone Collects	Delinquent Real Estate
\$ 30,724.30	Jordan Tax Service	Local Earned Income Tax
\$ 789,499.26	Jordan Tax Service	Real Estate Tax Collections
\$ 236,590.79	PAMS	Utilities Collections
\$ 252.35	PNC Merchant	Merchant Deposit from Credit Card Sales
\$ 27,922.74	Comm of PA	Comm of PA
\$ 7,217.70	Corporate ACH	Allegheny Admin 274

[**APPROVED/DENY**] motion to approve receipt of April funds Totaling **\$1,164,426.38**

**Motion to approve Receipts for April was made by J. Paul; 2<sup>nd</sup> by D. Chestnutt**

**Roll call – Commissioners Chestnutt, Parrilla, Paul approved**

**3 – Yes      0 – No      0 - Abstained**

**LISTS OF BILLS**

	<b>SOURCE</b>	<b>DESCRIPTION</b>
\$ 88.68	Butler Gas Products	Acetylene & Oxygen Tanks
\$ 955.00	Columbia Gas	Utility bill for Municipal Building
\$ 12,922.00	Encova Insurance	Workman’s Comp Premium
\$ 152.10	J.C. Ehrlich Company	Pest Control
\$ 135.32	Jordan Tax Service	LST & Mercantile Tax Commission
\$ 155.00	LexisNexis Risk	Dues, Subscriptions, Police reports
\$ 438.00	Fire Fighter Sales & Service	Yearly Central Monitoring
\$ 581.64	MEIT	Dental & Vision Benefits
\$ 444.25	Penn Waste- Pittsburgh	Dumpster at Public Works Building
\$ 96.00	S&D Calibration	Computer support
\$ 162.50	United Code Consultants	Commercial Inspections
\$ 1,928.00	SWIF	State Workers Insurance Fund
\$ 1,504.99	T-Mobile	Cell Phones & Internet for cars
\$ 11,467.31	Teamsters Local Union	Union Dues for Public Works

\$ 109.99	Thompson Safety	First Aid Refill
\$ 3,689.68	West View Water Authority	Water & Hydrant bills
\$ 15,572.03	Duquense Light Company	Municipal Bldg & Street Lights
\$ 128.00	A. V. Luttamus	Communications
\$ 467.32	Aflac	Supplemental Insurance
\$ 390.34	AutoZone, Inc.	Parts for vehicles
\$ 30.44	Comcast	548 Broadway Internet
\$ 35.00	Community Blue	Insurance for Jim Cuccareese
\$ 397.09	Home Depot Credit Card	Maintenance items
\$ 56.16	Kenmawr Plaza True Value	Parts for vehicles
\$ 17,362.20	KLH Engineers, INC	Fees
\$ 552.19	Colker Janitorial Supply	Cleaning supplies
\$ 3,410.00	Dodaro, Matta, & Cambest	Legal fees
\$ 2,181.73	PA Municipal Services	Sewage bill
\$ 277.89	Quadient Financial	Postage
\$ 8.37	Unifirst Corporation	Rug cleaning
\$ 1,637.32	Washington National	Life/LT/ST Insurance
\$ 43,351.40	Jim Shorkey Auto Group	2025 Dodge Durango
\$ 307,194.37	A. Merante Contracting	Pay Apps 3 & 4
\$ 4,267.27	Char-West Cog	Dues, Vactor bill
\$ 745.00	Dan O'Shea	Lights at Municipal Bldg
\$ 1,620.00	F.O.P. Lodge 91	Dues for Police
\$ 678.95	Gannett Localq	Advertising for Asst Secretary
\$ 1,691.56	Glick Fire Equipment	Rescue Parts
\$ 572.28	K&B Door Masters	Garage Door
\$ 135.49	Matthew Bender	Updated Lexis Nexis books
\$ 1,360.00	Mistras Group	KME ladder inspection
\$ 930.42	Phelps Outdoor Power	blades for cutting grass/ trees
\$ 792.37	Ryan Automotive	Parts for 901 & 903
\$ 286.23	Schneider Trucks, Inc	Parts for truck 1
\$ 4,740.00	Sciullo Electric	Replace lighting in PD & PW
\$ 1,205.00	Secure Technical Service	Communications
\$ 870.00	Tomaino Plumbing	Backflow testing
\$ 108.95	U.S. Municipal	Street signs
\$ 1,504.87	FNB Commercial Card	Visa Payment (Roberta)
\$ 863.50	Great American Financial	Postage
\$ 171.18	Hei-way LLC	Materials for roads
\$ 207.00	Traffic Systems	Traffic signs
\$ 2,000.00	Axon Enterprises, Inc	payment for tasers
\$ 6.95	Pa One Call	one calls

**[APPROVED / DENY]** Motion to approve payment of March bills Totaling **\$452,639.33**  
**Motion to approve Bills Paid for April was made by J. Paul; 2<sup>nd</sup> by D. Chestnutt**

**Roll call – Commissioners Chestnutt, Parrilla, Paul approved**

**3 – Yes**

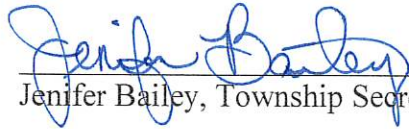
**0 – No**

**0 – Abstained**

**FINAL COMMENTS**

**MEETING ADJOURNMENT**

Motion was made by D. Chestnutt; 2<sup>nd</sup> by J. Paul to adjourn. All approved. Meeting was adjourned at 6:14 pm.



Jenifer Bailey, Township Secretary



Cheryl McDermott, President  
Stowe Township Commissioners