

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

December 9&10, 2024 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners C. McDermott; J. Paul; Police Deputy Chief C. Wilker; Engineer J. Marcink; Solicitor B. Matta

ABSENT FROM WORKSHOP MEETING: Public Works D. Burkhardt; Commissioner R. Parrilla; D. Chestnutt

ABSENT FROM VOTING MEETING:

The commissioners' meeting was called to order at 6:00pm by President C. McDermott with the pledge of allegiance and a moment of silence for police, fire, EMS.

PUBLIC COMMENTS:

No Public Comments

REPORTS

FINANCE – Commissioner McDermott gave report.

PUBLIC WORKS – Commissioner Paul read the report.

POLICE – Presented by Deputy Chief C. Wilker read report.

FIRE DEPARTMENT – No report for this month.

ORDINANCE – Commissioner McDermott read report from Tom Turino.

PLANNING COMMITTEE – Nothing current.

SOLICITOR – Solicitor B. Matta had nothing to report.

ENGINEER – Presented by Engineer J. Marcink gave report about the grants that are available

COG- Commissioners Kochirka and Paul attended meeting.

OLD BUSINESS:

- A. [**APPROVED** / DENY] Meeting Minutes from the revised Nov 12, 2024 meeting

Motion to approve Unfinished business was made by T. Kochirka; 2nd by R. Parrilla.

Roll call – Commissioners McDermott, Parrilla, Paul approved

5 – Yes 0– No 0 - Abstained

NEW BUSINESS

- A. [**APPROVED**/ DENY] motion: to present plaques to the longest running businesses in Stowe Township at Tuesdays meeting
- B. [**APPROVED** / DENY] motion: to adopt a Resolution for Salt Agreement with PennDot
- C. [**APPROVED**/ DENY] motion: to adopt a Resolution approving the acquisition and subsequent disposition of vacant property
- D. [**APPROVED**/ DENY] motion: to appoint vacancy board member for 3-year term from 2025-2027
- E. [**APPROVED**/ DENY] motion: to approve to pay application No. 1 final in the amount of \$37,820.
- F. [**APPROVED**/ DENY] motion: to approve A. Liberoni pay request in the amount of \$113,229.89 for work completed to date on Contract 2024-02.
- G. [**APPROVED**/ DENY] motion: to advertise the proposed 2025 budget to be voted on at the January Commissioners meeting
- H. [**APPROVED**/ DENY] motion: to approve the Estoppel Certificate for the Graham St deed

Motion made to approve New Business A-L by Commissioner R. Parrilla, 2nd by T. Kochirka

Roll call – Commissioners McDermott, Parrilla, Paul

5– Yes – No 0 - Abstained

RECEIPTS

| | SOURCE | DESCRIPTION |
|---------------|------------------------|---|
| \$ 320.67 | Creditech | Collection- Delinquent Sewage |
| \$ 525.00 | Rentals | Rentals |
| \$ 1,790.00 | Occupancy Permit | Occupancy permits |
| \$ 750.00 | Municipal Lien Letter | Municipal lien letters |
| \$ 135.00 | Police Accident Report | Accident Reports |
| \$ 150.00 | Handicap Permits | Permits |
| \$ 285.00 | Parking Fines | Parking Fines from Tickets |
| \$ 2,399.01 | Magistrate Fines | Sept 2024 fines |
| \$ 630.00 | Misc Revenue | Building Permits, United Code Consultants |
| \$ 807.71 | Allegheny County | Dui Fines Sept |
| \$ 3,302.54 | Jordan Tax Service | LST Tax Collections |
| \$ 10,847.65 | Keystone Collects | Delinquent Real Estate |
| \$ 29,448.59 | Jordan Tax Service | Local Earned Income Tax |
| \$ 8,176.07 | Jordan Tax Service | Real Estate Tax Collections |
| \$ 196,350.85 | PAMS | Utilities Collections |
| \$ 2,204.67 | Jordan Tax Service | Mercantile Tax Collections |
| \$ 6,525.00 | Reimbursement | Police Detail Reimbursement for paving |
| \$ 272.95 | PNC Merchant | Merchant Deposit from Credit Card Sales |
| \$ 9,537.27 | Interest Earnings | Interest Earnings from Bank Accounts |
| \$ 705.90 | Corporate ACH | Healthcare card settlement |
| \$ 33,116.08 | Comm of PA | Comm of PA |
| \$ 6,839.35 | Corporate ACH | Allegheny Admin 274 |

[APPROVED/DENY] motion to approve receipt of November funds Totaling **\$830,040.17**

Motion to approve Receipts for October was made by R. Parrilla; 2nd by J. Paul

Roll call – Commissioners McDermott, Parrilla, Paul approved

5 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

[APPROVED / DENY] Motion to approve payment of November bills Totaling **\$376,299.47**

Motion to approve Bills Paid for October was made by J. Paul 2nd by T. Kochirka

Roll call – Commissioners McDermott, Parrilla, Paul approved


5 – Yes 0 – No 0 – Abstained

FINAL COMMENTS President McDermott thanked everyone for the year and all that they did throughout the year.

MEETING ADJOURNMENT

Motion was made by R. Parrilla; 2nd by J. Paul to adjourn. All approved. Meeting was adjourned at 5:35 pm.


Jennifer Bailey, Township Secretary


Cheryl McDermott, President
Stowe Township Commissioners