

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

May 14, 2024 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners C. McDermott; J. Paul; D. Chestnutt;
R. Parrilla; T. Kochirka; Police Chief M. Preininger; Engineer J. Marcink; Fire Chief M.
Chapman

ABSENT FROM WORKSHOP MEETING: Public Works D. Burkhart

The commissioners' meeting was called to order at 6:00pm by President McDermott with the pledge of allegiance and a moment of silence for police, fire, EMS.

PUBLIC COMMENTS:

Eugene Levy- guy throwing things in alleyway at 930 Woodward.

Diane Kovacs- Please relocate speed bump on Hester Ave.

Paul Luff- Relocate speed bump due to it being right beside his driveway making it difficult to get in and out of.

Jennifer Walker- Hester Ave resident, please relocate speed bump

Tina Herak- Hester Ave resident, please relocate speed bump

Charlene Fields- National Night Out- block party permit request, block alleyway

Shianne Rippole- Violence in the community, needing a grant writer

REPORTS

FINANCE – No report given, still unable to get into FNB due to wanting to send verification code to previous secretaries cell phone.

PUBLIC WORKS – Presented by L.Parrilla, he read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

POLICE – Presented by M. Preininger summarizing report he sent to board, also noting that he and a few other officers are doing some additional training.

FIRE DEPARTMENT – Presented by M. Chapman summarizing report dept sent board on service calls, fires, etc. They are also training on the new ladder truck.

ORDINANCE – No report as Mr. Marsh resigned in April and didn't leave any documentation as to what he was working on.

PLANNING COMMITTEE –Nothing current.

SOLICITOR – Report given by B. Matta discussing executive session and police contract.

ENGINEER – Presented by Engineer J. Marcink summarizing report sent to board about paving projects in Township, the field survey has been completed and the background drawings are being prepared.

OLD BUSINESS:

- A. [**APPROVED** / DENY] Meeting Minutes from the April 9, 2024 meeting
- B. [**APPROVED**/ DENY] motion to advertise for a cleaning person
- C. [**APPROVED**/ DENY] motion to approve streaming meetings
- D. [**APPROVED**/ DENY] motion to create a new ordinance applying to future investment rental properties

Motion to approve Unfinished business was made by L. Parilla; 2nd by D. Chestnutt.

**Roll call – Commissioners Chestnutt, McDermott, Parrilla, Paul approved
Kochirka approved all but a.**

4 – Yes 1 – No 0 - Abstained

NEW BUSINESS

- A. [**APPROVED**/ DENY] motion to ratify email vote from Thursday April 11, 2024 to authorize Civil Service Commission to create new eligibility list for full time police officer.
- B. [**APPROVED** / DENY] motion to advertise for full-time secretary's position
- C. [**APPROVED**/ DENY] motion to replace postage meter according to new USPS requirements with Quadient at the current rate
- D. [**APPROVED**/ DENY] motion to hire 3 summer help for Public Works for \$12/hr
- E. [**APPROVED**/ DENY] motion to pay RHH Contracting for work done on F Street
- F. [**APPROVED**/ DENY] motion to discuss extending the Public Works contracts 3 yrs
- G. [**APPROVED**/ DENY] motion to interview 3 candidates for full-time Ordinance Officer
- H. [**APPROVED**/ DENY] motion to approve to pay insurance for firemen
- I. [**APPROVED**/ DENY] motion to give assistant secretary Debbie Brown a one-time payment of \$1,500.
- J. [**APPROVED**/ DENY] motion to have Brad Bosetti mulch all the parks and flower beds in October for free to the Township
- K. [**APPROVED**/ DENY] motion to have the Fire Dept. wash the benches at all 3 parks

**Motion to approve New Business Items was made by L. Parrilla; 2nd by D. Chestnutt
 Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul
 approved**

5 – Yes 0 – No 0 - Abstained

RECEIPTS

	SOURCE	DESCRIPTION
\$ 8,280.00	Allegheny County	Body Cams
\$ 16,875.00	Rentals	Rentals
\$ 775.00	Occupancy Permit	Occupancy permits
\$ 500.00	Municipal Lien Letter	Municipal lien letters
\$ 180.00	Police Accident Report	Accident report
\$ 60.00	Building Permit	Dumpster Permit
\$ 500.00	Junkyard Permit	Junkyard permits
\$ 3,972.44	Jordan Tax Service	Mercantile Tax Collections
\$ 4,289.64	Jordan Tax Service	LST Collection
\$ 236.00	Medical Premiums	Insurance
\$ 1,050.11	Allegheny County	Magistrate Fines
\$ 1,755.52	Allegheny County	DUI Fines
\$ 2,200.00	Street Opening	Street Openings
\$ 116,265.48	Misc. Revenue	Mayor of Kingstown, Vactor Storage, moving funds from FNB to PNC

**[APPROVED/DENY] motion to approve receipt of April funds Totaling \$156,939.19
 Motion to approve Receipts for April was made by L. Parrilla; 2nd by T. Kochirka
 Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul
 approved**

5 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

**[APPROVED / DENY] Motion to approve payment of April bills Totaling \$115,941.85
 Motion to approve Bills Paid for April was made by L. Parrilla; 2nd by D. Chestnutt
 Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul
 approved**

5 – Yes 0 – No 0 – Abstained

FINAL COMMENTS Thank you for coming.

MEETING ADJOURNMENT

Motion was made by C. McDermott; 2nd by D. Chestnutt to adjourn. All approved.
Meeting was adjourned at 6:42 pm.



Debbie Brown, Asst Township Secretary



Cheryl McDermott, President
Stowe Township Commissioners