

# COMMISSIONERS MEETING MINUTES

## STOWE TOWNSHIP MEETING

April 9, 2024 6:00 pm

## STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

**MEETING ATTENDEES:** Commissioners C. McDermott; J. Paul;  
R. Parrilla; T. Kochirka; Police Chief M. Preininger; Ordinance A. Marsh; Engineer J. Marcink; Fire Chief M. Chapman; D. Chestnutt attended by phone conference

**ABSENT FROM WORKSHOP MEETING:** Public Works D. Burkhart

The commissioners' meeting was called to order at 6:00pm by President McDermott with the pledge of allegiance and a moment of silence for police, fire, EMS.

### PUBLIC COMMENTS:

**Eugene Levy-** asked about the road paving for Tunnel Way and 7<sup>th</sup> Street. President McDermott said that they would look into it.

**Aalean Oliver-** talked about The Soul-Rox Festival and requested the alley behind her business be blocked off during the 3 days of the festival.

### REPORTS

**FINANCE** – Report given by D. Chestnutt, summarized the report.

**PUBLIC WORKS** – Presented by C. McDermott, she read the report that was sent by D. Burkhart summarizing what Public Works did for the month.

**POLICE** – Presented by D. Chestnutt and M. Preininger, discussed the additional body cams and summarized the report that he sent the board.

**FIRE DEPARTMENT** – Presented by M. Chapman, brought in an air pack and talked about that. Discussed insurance for Fire Company.

**ORDINANCE** – Presented by A. Marsh, summarized his report.

**PLANNING COMMITTEE** –C. McDermott spoke about event committee that Sue Bernardo will be heading and events that she is planning.

**SOLICITOR** – Report given by B. Matta about ADP extension, correspondence about slip & fall incident.

**ENGINEER** – Presented by Engineer J. Marcink about paving project in the township, El Grande coming back in spring for paving.

**Motion was made to add items L & M to Agenda, Motion made by R. Parilla, 2<sup>nd</sup> by J. Paul.**

**OLD BUSINESS:**

- A. **[APPROVED]** / DENY] Meeting Minutes from the April 9, 2024 meeting
- B. **[APPROVED]**/ DENY] motion to consider adding the Shred-it for file shredding, not to exceed \$1,200.
- C. **[TABLED]** motion to advertise for a cleaning person
- D. **[REMOVED]** motion to move/consolidate bank accounts in order to get best interest rates
- E. **[REMOVED]** motion to move some funds back into (PLGIT) Pennsylvania Local Government Investment Trust
- F. **[TABLED]** motion to approve streaming meetings
- G. **[APPROVED]**/ DENY] motion to review parking lot light bids to change /correct lighting to LEDs granted to O'Shea
- H. **[APPROVED]**/ DENY] motion to advertise for a grant writer
- I. **[APPROVED]**/ DENY] motion to consider adding the ADP shift clock in/out proposal
- J. **[TABLED]** motion to create a new ordinance applying to future investment rental properties
- K. **[REMOVED]** motion to reimplement Resolution 15(of August 8, 2017) to raise any sexually oriented establishment (Club Emporium/True Diamonds) back to \$25,000 per year.
- L. **[APPROVED]**/ DENY] motion to advertise to schedule a special meeting in accordance with the Sunshine Act to retain Schneider Downs to perform a financial audit not to exceed \$15,000.
- M. **[APPROVED]**/ DENY] motion to move the Commissioners meeting to two nights starting in May, second Tuesday and Monday prior at 6 pm.

**Motion to approve Unfinished business was made by R. Parilla; 2<sup>nd</sup> by J. Paul.**

**Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul approved**

**5 – Yes      0 – No      0 - Abstained**

**Motion to amend Agenda to add F to New Business, Motion made by D. Chestnutt, 2<sup>nd</sup> by R. Parilla**

**NEW BUSINESS**

- A. [**APPROVED**/ DENY] motion to move \$100,000.00 from FNB general fund to PNC general fund
- B. [**APPROVED** / DENY] motion to tear down the house at 216 McCoy Rd due to it falling down.
- C. [**APPROVED**/ DENY] motion to discuss the Storm Drain clog on Coles Rd and RockHard Hardscape, LLC cleaning it out for 2,800.00
- D. [**APPROVED**/ DENY] motion to discuss Stevo Mosaics redoing the Welcome sign at the end of Broadway for a cost of \$175.00
- E. [**APPROVED**/ DENY] motion to discuss a township phone for the secretary for accounts that need to send verification codes so it doesn't go to their personal phones
- F. [**APPROVED**/ DENY] motion to donate to LIFE WISE \$100

**Motion to approve New Business Items was made by J. Paul; 2<sup>nd</sup> by R. Parilla  
Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul  
approved**

**5 – Yes            0 – No            0 - Abstained**

**RECEIPTS**

	<b>SOURCE</b>	<b>DESCRIPTION</b>
\$ 2,729.96	Allegheny County	Magistrate
\$ 629.77	Allegheny County	Magistrate
\$ 160.00	Magistrate	Rental - delinquent rentals
\$ 236.00	PA Municipal Services	Utility Sewage
\$ 1,457.15	Creditech	Collections - Delinquent Sewage
\$ 30.00	Building Permit	Dumpster Permit
\$ 45.00	Police Accident Report	Accident Report
\$ 360.00	Municipal Lien Letter	Municipal lien letters
\$ 290.00	Occupancy Permit	Occupancy Permit/Inspection
\$ 16,590.00	Rentals	Rentals
\$ 10,900.00	Exactuals, LLC	Mayor of Kingstown filming reimbursement
\$ 1,500.00	WestView Water	Street opening permits
\$ 2,900.00	Norwood Inn	Mechanical Machines

**[APPROVED/DENY] motion to approve receipt of March funds Totaling \$36,210.73**

**Motion to approve Receipts for March was made by J. Paul; 2<sup>nd</sup> by T. Kochirka  
Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul  
approved**

**5 – Yes            0 – No            0 - Abstained**

**LISTS OF BILLS**

**[APPROVED / DENY]** Motion to approve payment of March bills Totaling \$32,512.95  
**Motion to approve Bills Paid for February was made by T. Kochirka; 2<sup>nd</sup> by J. Paul**  
**Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul**  
**approved**

5 – Yes      0 – No      0 – Abstained

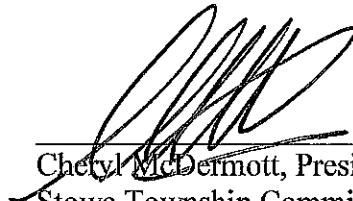
**FINAL COMMENTS** Thank you for coming. As you can see we have a lot going on in the Township and that's why we need to go back to two nights. See you at the next meeting. Have a nice night!

**MEETING ADJOURNMENT**

Motion was made by C. McDermott; 2<sup>nd</sup> by D. Chestnutt to adjourn. All approved.  
Meeting was adjourned at 7:32 pm to go into executive session not to return



Debbie Brown, Asst Township Secretary



Cheryl McDermott, President  
Stowe Township Commissioners