

COMMISSIONERS MEETING MINUTES

STOWE TOWNSHIP MEETING

March 12, 2024 6:00 pm

STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

MEETING ATTENDEES: Commissioners T. Kochirka; C. McDermott; D. Chestnutt; J. Paul; R. Parrilla; Police Chief M. Preininger; Ordinance A. Marsh; Engineer J. Marcink; Fire Chief M. Chapman

ABSENT FROM WORKSHOP MEETING: Public Works D. Burkhart

The commissioners' meeting was called to order at 6:00pm by President McDermott with the pledge of allegiance and a moment of silence for police, fire, EMS.

PUBLIC COMMENTS

REPORTS

FINANCE – Report given by J. Paul.

PUBLIC WORKS – Presented by C. McDermott.

POLICE – Presented by D. Chestnutt and M. Preininger.

FIRE DEPARTMENT – Presented by M. Chapman.

ORDINANCE – Present by A. Marsh

PLANNING COMMITTEE – No meeting was scheduled in January or is tentatively scheduled in February 29th

SOLICITOR – Report given by B. Matta.

ENGINEER – Presented by Engineer J. Marcink.

OLD BUSINESS:

- A. **[APPROVED / DENY]** Meeting Minutes from the March 12, 2024 meeting
- B. **[APPROVED/ DENY]** motion to add “The Body Shop” to Resolution 15(of August 8, 2017) to begin paying \$25,000 annually.
- C. **[APPROVED/DENY]** motion to combine fire escrow funds into one account
Motion to approve Unfinished business was made by D. Chestnutt; 2nd by C. McDermott.
Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul approved

5 – Yes 0 – No 0 - Abstained

NEW BUSINESS

- A. **[TABLED]** motion to review parking lot lights bid to change/correct lighting to LEDs
- B. **[APPROVED / DENY]** motion to discuss the vector agreement with the COG
- C. **[TABLED]** motion to advertise for a cleaning person
- D. **[TABLED]** motion to advertise for a grant writer
- E. **[TABLED]** motion to consider the Shred-it bid for file shredding, not to exceed \$1,200
- F. **[APPROVED / DENY]** motion to consider purchasing polar water delivery for public works and police department
- G. **[TABLED]** motion to create a new ordinance applying to future investment rental properties
- H. **[TABLED]** motion to move/consolidate bank accounts in order to get best interest rates
- I. **[TABLED]** motion to move some funds back into (PLGIT) Pennsylvania Local Government Investment Trust
- J. **[TABLED]** motion to approve streaming meetings at the March 12 Commissioners’ meeting
- K. **[APPROVED/DENY]** motion to authorize payment to DLC in the amount of \$27,001.00 for utility pole relocation on Stowe Avenue. (in Jeff’s report)
- L. **[APPROVED/DENY]** motion to authorize the COG office to award Contract 2024-01 to Wreckcrew Demo in their bid amount of \$37,820.00. (in Jeff’s report)
- M. **[APPROVED / DENY]** motion to take the following disciplinary action to regards to the township secretary
- N. **[APPROVED/DENY]** motion to accept new Township committee assignments
- O. **[TABLED]** motion to discuss a new event committee
- P. **[APPROVED/DENY]** motion to pursue property liens
- Q. **[TABLED]** motion to consider adding the ADP shift clock in/out proposal

Motion to approve New Business Items B, F, K, L, M, N, P; remaining Items A, C, D, E, G, H, I, J, O, Q will be TABLED until April 9th meeting was made by C.

McDermott; 2nd by R. Parrilla

Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul approved

5 – Yes 0 – No 0 - Abstained

RECEIPTS

	SOURCE	DESCRIPTION
\$ 97.34	Allegheny County	DUIs
\$ 2,729.96	Allegheny County	Magistrate
\$ 160.00	Magistrate	Rental - delinquent rentals
\$ 146,367.14	PA Municipal Services	Utility Sewage
\$ 3,225.65	Creditech	Collections - Delinquent Sewage
\$ 533.18	Jordan Tax Service	Real Estate Collections
\$ 9,060.35	Jordan Tax Service	Local Services Tax
\$ 2,455.37	Jordan Tax Service	Mercantile Tax
\$ 9,455.36	Alcosan	2023 lumpsum reimbursement
\$ 993.14	MGI Risk Management	S. Tomei bond cancellation refund
\$ 6,707.86	Keystone Collections	Delinquent Real Estate
\$ 9,943.73	Comcast	Franchise Fee
\$ 100.00	Ford Motor Company	Due to mis advertising on 2022 F- 550 truck
\$ 1,075.00	Exactuals, LLC	Mayor of Kingstown filming reimbursement
\$ 1,000.00	WestView Water	Street opening permits

[APPROVED/DENY] motion to approve receipt of January funds Totaling **\$193,904.08**

Motion to approve Receipts for February was made by C. McDermott; 2nd by D. Chestnutt

Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul approved

5 – Yes 0 – No 0 - Abstained

LISTS OF BILLS

[APPROVED / DENY] Motion to approve payment of January bills Totaling **\$443,016.18**

Motion to approve Bills Paid for February was made by C. McDermott; 2nd by R. Parrilla


Roll call – Commissioners Chestnutt, Kochirka, McDermott, Parrilla, Paul approved

5 – Yes 0 – No 0 – Abstained

FINAL COMMENTS

MEETING ADJOURNMENT

Motion was made by C. McDermott; 2nd by D. Chestnutt to adjourn. All approved.
Meeting was adjourned at 7:27 pm to go into executive session not to return



Debbie Brown, Asst Township Secretary



Cheryl McDermott, President
Stowe Township Commissioners