

STOWE TOWNSHIP RE-ORGANIZATION MEETING
January 2, 2024; 7:00pm
STOWE MUNICIPAL BUILDING

ATTENDEES: Commissioner D. Chestnutt, Commissioner L. Parrilla, Township Secretary R. Farls; Solicitor B. Matta; Engineer D. Coldren (in place of J. Marcink due to another commitment); newly elected Commissioner T. Kochirka; newly elected Commissioner J. Paul; newly elected Commissioner C. McDermott (*on zoom video/phone due to illness*); newly elected Tax Collector R. Gallagher

GUEST: Honorable Judge Bruce Boni

ABSENT: NONE

The meeting was called to order at 7:00pm by Solicitor Brad Matta. B. Matta asked that the Honorable Judge Bruce Boni administer the Oat of Office to the three (3) newly elected commissioner officials and the newly elected tax collector.

Judge Boni swore in Commissioner McDermott individually. He then proceeded to swear in Commissioners Kochirka and Paul together. Afterwards, Tax Collector R. Gallagher was sworn in. Official roll call was completed by Township Secretary R. Farls.

CANDIDATES SWORN IN (4-year terms)

- Darrell Chestnutt (exp 12-31-2025)
- Tyler Kochirka (exp 12-31-2027)
- Cheryl McDermott (exp 12-31-2027)
- Louis Parrilla, Jr (exp 12-31-2025)
- Jeffrey Paul (exp 12-31-2027)

TAX COLLECTOR / FINANCE (2-year term)

- Ronald Gallagher (exp 12-31-2025)

Per Solicitor B. Matta's direction, Township Secretary R. Farls opened up the nominations for Board of Commissioners President. Commissioner J. Paul motioned to elect Commissioner T. Kochirka, Commissioner McDermott 2nd.

Commissioner L. Parrilla motioned to elect Commissioner J. Paul. There was no 2nd.

Roll call vote was completed for the motion/2nd on T. Kochirka as president with Commissioners Chestnutt, Kochirka, McDermott and Paul as a yes. Commissioner Parrilla as a no. There were no abstentions. YES - 4 NO - 1 ABSTENTIONS - 0

Vote passed making Commissioner T. Kochirka the Board President. T. Kochirka took his respective seat.

President Kochirka opened up the nominations for Board of Commissioners Vice President. Commissioner J. Paul motioned to elect Commissioner C. McDermott, Commissioner Kochirka 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott and Paul as a yes. Commissioner Parrilla as a no. There were no abstentions. Vote passed making Commissioner C. McDermott the Board Vice President. YES - 4 NO - 1 ABSTENTIONS - 0

President Kochirka opened up the nominations for Township Secretary. Commissioner D. Chestnutt motioned to elect R. Farls, Commissioner McDermott 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed making R. Farls as Board/Township Secretary. YES - 5 NO - 0 ABSTENTIONS - 0

The Vacancy board was then opened up for nominations by President Kochirka. Commissioner J. Paul nominated Jeff Deglmann. Commissioner C. McDermott, 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott and Paul as a yes. Commissioner Parrilla as a no. There were no abstentions. Vote passed making J. Deglmann appointed to the Vacancy Board position. YES - 4 NO - 1 ABSTENTIONS - 0

BOARD RE-ORGANIZATION

- ELECTION OF BOARD PRESIDENT: Tyler Kochirka
- NOMINATION FOR VICE PRESIDENT: Cheryl McDermott
- NOMINATION FOR SECRETARY: Roberta Farls
- Vacancy Board – Jeff Deglmann (exp 12-31-2024)

President Kochirka stated that the committee assignments will be **TABLED** will be announced at the monthly Commissioners’ meeting on Tuesday, January 9th after he talks to the Board as to what committees they would like to sit on.

COMMITTEE ASSIGNMENTS (President on all committees)

- Finance - _____
- Public Works & Parks - _____
- Police - _____
- Fire - _____
- Ordinance/Planning/Zoning - _____
- Safety - _____
- Pension - _____
- Property/Building/Lights/Water - _____
- Health/Sanitation/Stormwater - _____
- COG Representative - _____

Vice-President McDermott requested to make a motion to retain Solicitors; Dodaro, Matta, Cambest as well as KLH Engineers, Inc. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed retaining Dodaro, Matta, Cambest as the Township solicitors and KLH Engineers, Inc as the Township Engineer firm.

YES – 5 NO – 0 ABSTENTIONS - 0

SOLICITOR

- Dodaro, Matta, Cambest (exp 12-31-2024)

ENGINEER

- KLH Engineers (exp 12-31-2024)

President Kochirka requested to make a motion to retain PNC and FNB as the Township’s depositories and the Post Gazette and Observer-Reporter as the Township’s newspapers for advertising. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed retaining

YES – 5 NO – 0 ABSTENTIONS - 0

DEPOSITORY

- PNC
- FNB

NEWSPAPER

- Post Gazette (West Edition) – primary
- Observer-Reporter (North Edition) (*as needed*)

President Kochirka requested to make a motion to retain Zoning/Code Enforcement KLH and United Code Consultants as the Township’s Residential and Commercial Zoning and Code Enforcement. Commissioner Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed.

YES – 5 NO – 0 ABSTENTIONS - 0

ZONING/CODE ENFORCEMENT

- KLH Code Enforcement (Troy Gump) (exp 12-31-2024)

BUILDING CODE ENFORCEMENT

- United Code Consultants (Dennis Smith) (exp 12-31-2024)

President Kochirka requested to make a motion to retain Matthew Chapman as Stowe Township

Volunteer Fire Department's Fire Chief. Commissioner D. Chestnutt, 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed retaining

YES - 5 NO - 0 ABSTENTIONS - 0

FIRE CHIEF

- Matthew Chapman

President Kochirka requested to make a motion to retain Valley Waste as the Township's trash removal company. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed Commissioners Chestnutt, Kochirka, McDermott and Paul as a yes. Commissioner Parrilla as a no. There were no abstentions. Vote passed retaining Valley Waste for another year. *YES - 4 NO - 1 ABSTENTIONS - 0*

TRASH COLLECTOR

- Valley Waste (exp 12-31-2024)

President Kochirka requested to make a motion to retain Pennsylvania Municipal Services as the Township's sewage supplier. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed.

YES - 5 NO - 0 ABSTENTIONS - 0

SEWAGE SUPPLIER / COLLECTOR

- PA Municipal Services (exp 12-31-2024)

President Kochirka requested to make a motion to retain West View Water Authority as the Township's water supplier. Commissioner D. Chestnutt, 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed.

YES - 5 NO - 0 ABSTENTIONS - 0

WATER SUPPLIER

- West View Water Authority (exp 12-31-2024)

President Kochirka stated that the Delinquent Collection Agencies be **TABLED** due to proposals received and need to be reviewed. This will be presented at the monthly Commissioners' meeting on Tuesday, January 9th.

DELINQUENT COLLECTION AGENCIES

- Central Credit Audit, LLC (formerly Creditech) (sewer)
- _____ (trash) (*proposals from PAMS & from Jordan Tax*)
- Jordan Tax Service (county, school taxes)
- Keystone Collections (local township taxes)

President Kochirka requested to make a motion to retain Feaster Pension Consulting, Inc. as the Township's pension adviser and Corporate Benefits Consults, MGI Risk Management and Municipal Benefits Servies (MEIT) as the Township's benefits companies. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed

YES - 5 NO - 0 ABSTENTIONS - 0

PENSION

- Feaster Pension Consulting, Inc. (exp 12-31-2024)

BENEFITS

- Corporate Benefits Consultants (medical/HSA card) (exp 12-31-2024)
- MGI Risk Management (Workers Comp and SWIF {VFD}) (exp 12-31-2024)
- Municipal Benefits Services (dental and vision) (exp 12-31-2024)

President Kochirka requested to make a motion to retain Mark Tunley & Associates as the Township's auditors. Commissioner D. Chestnutt, 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed

YES - 5 NO - 0 ABSTENTIONS - 0

INDEPENDENT AUDITOR

- Mark Turnley & Associates

President Kochirka made a motion to affirmed the Township's Planning, Zoning and Civil Service committee members. Vice President C. McDermott 1st. Commissioner J. Paul 2nd.

Roll call vote was completed with Commissioners Chestnutt, Kochirka, McDermott, Parrilla and Paul as a yes. There were no nos. There were no abstentions. Vote passed

YES - 5 NO - 0 ABSTENTIONS - 0

PLANNING COMMITTEE MEMBERS (4-year terms)

- Kelly Cropper-Hall (exp 12-31-2025)
- Anita DeFratti (exp 12-31-2025)
- Melissa Milkovich (exp 12-31-2025)
- Michael Roussey (exp 12-31-2028)
- Elizabeth Wasel (exp 12-31-2028)

ZONING COMMITTEE MEMBERS (3-year terms)

- Michael Harsh (exp 12-31-2025)
- Howard Jones (exp 12-31-2025)
- Joseph Palahunik (exp 12-31-2025)
- Solicitor – Cathy Conley (exp 12-31-2025)

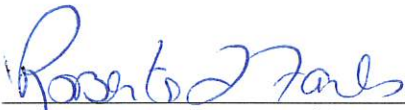
CIVIL SERVICE COMMITTEE MEMBERS (6-year terms)

- Ray Cook (exp 12-31-2027)
- David Longwell (exp 12-31-2030)
- Mark Michalski (exp 12-31-2025)

Vice President McDermott asked that a motion be made to have a forensic audit for the last four (4) years done. Commissioner Chestnutt asked her if she wanted Turnley & Associates to do it or if she had someone else in mind. She stated she had someone else in mind. President Kochirka stated that this request will be **TABLED** until next month's meeting.

The 2024 Stowe Township Reorganization Meeting was adjourned at 7:17pm by President Kochirka. 1st from J. Paul; 2nd from D. Chestnutt.

Respectfully submitted,



Roberta L. Farls, Township Secretary



Tyler Kochirka, Board President