

# COMMISSIONERS MEETING MINUTES

## STOWE TOWNSHIP MEETING

August 8, 2023 7:00 pm

## STOWE TOWNSHIP MUNICIPAL BUILDING

555 BROADWAY AVENUE, MCKEES ROCKS, PA 15136

**ATTENDEES AT BOTH MEETINGS:** Commissioners C. McDermott; D. Chestnutt;  
Solicitor B. Matta (*on phone for voting meeting*); Township; Secretary R. Farls

**ATTENDEES ONLY AT WORKSHOP MEETING:** - Deputy Chief C. Wilker; D. Rugh (on  
phone)

**ATTENDEES ONLY AT VOTING MEETING:** Commissioner Cropper-Hall; Engineer  
J. Marcink

**ABSENT FROM BOTH MEETINGS:** Commissioner R. Parrilla, Public Works D. Burkhart,  
Fire Chief M. Chapman

The commissioners' meeting was called to order at 7:02pm by Vice-President Chestnutt with the  
pledge of allegiance and a moment of silence for police, fire, EMS.

### COMMENTS FROM PUBLIC

No Public Comments

### REPORTS

**FINANCE** – Presented by Commissioner.

**PUBLIC WORKS** – Presented by Vice President Chestnutt

Commissioner McDermott brought up two (2) items:

1) to have J. Marcink look into of being able to make Erie Street at Fleming Ave  
where no trucks are allowed due to the area being narrow and a pole near  
roadway.

2) Asking to put on the agenda to complete Davis Street above Stowe Ave,  
approximately 1,150 yards that was never repaired and cannot be patched  
anymore. Cost would be approximately \$30,000 - \$36,000 to repair. Consider  
using some COVID funds to help with this expense.

On another note, an “Oldies in the Park” has been set for Island Heights Park on  
Saturday, August 19<sup>th</sup> from 3-7pm. DooWop Dan will be DJ. “Pretty Parties”  
will be selling baked goods and food trucks are being looked into. All are invited  
to work on bringing the community together for a night of fun and music.

**POLICE** – Deputy Chief C. Wilker presented. Detective N. DiMichele spoke about a class that he and DC Wilker went to concerning drones. They would like approval to get donations and/or grants for purchasing a drone along with training needed. Several examples were given concerning why a drone is good in certain circumstances. It is a good resource and a good tool to be able to use (e.g. a lost child/person; when a suspect takes off; getting into or seeing into a home where it is unsafe for an officer to approach, etc).

**FIRE DEPARTMENT** – Vice President Chestnutt presented

**ORDINANCE** – Vice President Chestnutt presented. Stated that interviews for a Code Enforcement Ordinance Officer will begin on Monday, August 14<sup>th</sup> at 3pm. There are five (5) candidates who will be interviewed.

**PLANNING COMMITTEE** – Next tentative meeting is set for Thursday, August 31st at 7pm. No meeting was in July

**SOLICITOR** – B. Matta presented. Received a letter from the Attorney General's office on collecting statistics. It does not affect Stowe Township, it is only statistical information. He will be working with Secretary R. Farls on getting this information into them.

The advertising for the demolition hearing has been advertised. It will be held Tuesday, September 12<sup>th</sup> at 6pm before the regular Commissioners Voting meeting.

**ENGINEER** – *(at the voting meeting)* J. Marcink. On September 9<sup>th</sup> the CDBG Year 50 opens up so we need to begin thinking about what we are able to apply for.

Concerning the lower Highland paving, Jeff will be checking with the COG and a possible TEAMS meeting to discuss. Going to work on getting an estimate of what the paving of that road will cost. Will also check to see what open and/or pending grants they have.

MS4 program the waiver has been submitted.

Concerning rental inspections backlog – KLH can offer assistance in the interim. They will be used as needed and charge \$65/hr. They are here to help however they can.

1156 Dohrman – the owner would not have to see if there is asbestos if he tears it down. The Township would need to check. A demo permit would possibly be needed. Jeff to talk to Dennis, KLH Code Enforcement

Davis Street (under new business item J) looking at doing a 2-inch overlay with asphalt; scratch coat then 1 ½ inches wearing course for drivable surface. Will need to request bids for project. Possibly use COVID funds, if able.

**OLD BUSINESS:**

- A. [**Approval** / Deny] regular Board Meeting Minutes from the July 10th meeting

Postponing on voting on July's minutes. President Cropper-Hall would like additional documentation on the public comments. Voting on July minutes will be at the September 12<sup>th</sup> meeting.

**NEW BUSINESS**

- A. [**APPROVE** / DENY] Resolution 5-2023 Allegheny County Community Development Block Grant and Home Investment Partnership Programs "CDBG" for three (3) years 2024, 2025, 2026
- B. [**APPROVE** / DENY] Request for two (2) \$250 Macy's gift cards for August 19th for two (2) children with "Shop with a Cop" for school clothes at the Robinson Mall
- C. [**APPROVE** / DENY] Motion to authorize KLH to advertise the Stowe Avenue Retaining Wall Project once the coordination is complete.
- D. [**APPROVE** / DENY] Motion to approve El Grande Industries, Inc. Pay Application No. 1 in the amount of \$389,210.80 and Pay Application No. 2 – final, in the amount of \$20,484.78.
- E. [**APPROVE** / DENY] 2023-24 renewal of UPMC Health Insurance rates
- F. [**APPROVE** / DENY] 2023-24 renewal of Basic HRA card for police
- G. [**APPROVE** / DENY] Approval to remove paper alley behind 165 William Circle
- H. [**APPROVE** / DENY] "Oldies in the Park", Saturday August 19th 3pm – 7pm
- I. [**APPROVE** / DENY] Interview candidates for the Ordinance (Code Enforcement) position on Monday, August 14th
- J. [**APPROVE** / DENY] To advertise to complete repair on Davis Street (approximately 1,150 yards) – approximate cost \$30,000 - \$36,000
- K. [**APPROVE** / DENY] Approve police department to look for grants and/or donations to purchase a drone, including training

Motion to **APPROVE** New Business items A through K - Motion made by - Commissioner McDermott; 2<sup>nd</sup> by Commissioner Chestnutt; all others approved

## RECEIPTS

	<b>SOURCE</b>	<b>DESCRIPTION</b>
\$ 2,100.00	West View Water	Street Opening Permits
\$ 27,521.85	Keystone	Delinquent real estate tax collection
\$ 1,413.03	Allegheny County	DUIs
\$ 2,055.95	Allegheny County	Magistrate
\$256,293.75	PA Municipal Services	Utility Sewage
\$ 30,716.39	Creditech	Collections - Delinquent Sewage
\$ 69,163.78	Jordan Tax Service	Real Estate Taxes

[**Approve/Deny**] motion to approve above receipt of July funds **Totaling \$389,264.75**

Motion made by Commissioner McDermott; 2nd by Commissioner Chestnutt; all others approved

## LISTS OF BILLS

[**Approve / Deny**] motion to approve payment of July bills **Totaling \$204,903.61**

Motion made by Commissioner McDermott; 2nd by Commissioner Chestnutt; all others approved


## PRESIDENT COMMENTS

## MEETING ADJOURNMENT

Motion was made by Commissioner Chestnutt; 2<sup>nd</sup> by Commissioner McDermott to adjourn. All approved. Meeting was adjourned at 7:34pm

*(The workshop meeting was adjourned at 7:24pm with the commissioners going into executive session; Motion by Commissioner Rugh; 2<sup>nd</sup> by Commissioner McDermott. All approved.)*

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Roberta L. Farls, Township Secretary

  
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Darrell Chestnutt, Vice-President  
Stowe Township Commissioners