

**MINUTES OF THE ANNUAL BUDGET MEETING
THE TOWNSHIP OF STOWE
COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA,
FRIDAY, DECEMBER 30, 2022**

The annual budget meeting of the Board of Commissioners of the Township of Stowe was held on Friday, December 30, 2022, at 7pm in the Municipal Building, 555 Broadway Avenue, McKees Rocks, PA 15136.

The meeting was called to order at 7:00 p.m. by President Louis F “Robin” Parrilla, who led in the Pledge of Allegiance, then a Moment of Silence in honor of all Veterans and First Responders.

ROLL CALL: Present were Commissioners Louis Parrilla, Cheryl McDermott, Darrell Chestnutt (*On zoom*), and Kelly Cropper-Hall. Also, present were Solicitor Gary Matta and Township Secretary Roberta Farls. Commissioner Dave Rugh was absent.

The meeting was turned over to Chairperson of Finance, Commissioner Kelly Cropper-Hall.

FINANCE / BUDGET – Commissioner Cropper-Hall stated that there will be no tax increase again this year. She is requesting that \$100,000 be taken from the COVID fund and placed under demolition in the budget. This will leave \$25,000 in the COVID fund. There are approximately 4-6 additional houses that need torn down, this is not including the ones Stowe Township has grant money for. The estimated amount for these 4-6 houses is around \$96,000.

Commissioner McDermott asked if money was being transferred into the rainy-day fund. Commissioner Cropper-Hall stated that there was no surplus from the EIN this year but, yes, if there was it would have been transferred.

Also asked by Commissioner McDermott was the entertainment permit is for True Diamonds activity. What about the Gentleman’s club. Attorney Matta stated that they are a private club membership with different regulations, so they do not have to have that fee. The fee was also placed on True Diamonds because of all the activity that the police department had to respond to in the past.

Commissioner McDermott questioned the school guard reimbursement and why the full amount was left in the budget. Commissioner Cropper-Hall stated that this amount was left in there in anticipation of getting more school crossing guards in the future.

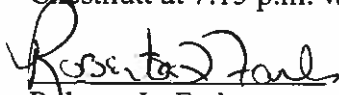
Commissioner Cropper-Hall also made the comment that all salaries and healthcare amounts have been increased for this coming year. Also, that there will be line items added for Administration, Police and Public Works regular time vs overtime paid for this year.


There were no additional questions from the commissioners or of the public present.

Motion to accept the budget – 1st by Commissioner McDermott; 2nd by Commissioner Cropper-Hall.
Roll Call – all approved.

ADJOURNMENT:

Motion to adjourn the meeting was made by Commissioner Parrilla seconded by Commissioner Chestnutt at 7:15 p.m. was approved.


Roberta L. Farls
Township Secretary


Louis F. Parrilla, Jr
President, Board of Commissioners



STOWE TOWNSHIP

Municipal Building
555 Broadway Avenue McKees Rocks, PA 15135
(412) 331-4050 www.stowetwp.net

PROPOSED 2023 STOWE TOWNSHIP PROPERTY TAX RATE

Following is the millage rate for Stowe Township Property Taxes based on the Allegheny County Property Assessment:

2023 COUNTY ASSESSMENT	\$187,258,736
ASSUMED COLLECTION RATE OF 90%	\$ 1,766,224

The Millage Distributions will be as follows:

General Fund	7.28	\$1,226,919
Sinking Fund	3.20	<u>\$ 539,305</u>
TOTAL	10.48	\$1,766,224

NO TAX INCREASE FOR 2023

STOWE TOWNSHIP - BUDGET INFORMATION					
PROPOSED	GENERAL FUND - BUDGET 2023				
ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL
		2020 Budget	2021 BUDGET	2022 BUDGET	PROPOSED
					2023 BUDGET
301-10-00	REAL ESTATE TAXES - C YEAR	(1,225,570)	1,200,000	1,249,437	1,226,919
301-50-00	REAL ESTATE TAXES - DELINQ/LIEN	(85,000)	85,000	125,000	125,000
	TOTAL REAL ESTATE TAXES	(1,310,570)	1,285,000	1,374,437	1,351,919
310-40-10	REAL ESTATE TRANSFER TAX	(65,000)	30,000	40,000	40,000
310-20-00	EARNED INCOME TAX	(450,000)	400,000	425,000	450,000
310-30-00	MERCANTILE TAX	(25,000)	20,000	20,000	20,000
310-50-00	LST TAX	(60,000)	50,000	50,000	50,000
310-80-00	BUSINESS PRIVILEGE TAX	(130,000)	90,000	50,000	40,000
	TOTAL ACT 511 TAXES	(730,000)	590,000	585,000	600,000
321-50-00	HANDICAP PARKING & PERMITS	(2,500)	2,000	4,500	4,500
321-30-00	ALARM PERMIT & FEES	(1,500)	1,500	1,500	1,500
321-60-00	VENDOR'S LICENSES	(1,500)	1,000	500	500
321-61-00	JUNK YARD LICENSES	(2,000)	2,000	2,000	2,000
321-70-00	MECHANICAL MACHINES	(20,000)	20,000	20,000	22,000
321-80-00	CABLE TV FRANCHISE FEE	(135,000)	100,000	100,000	75,000
321-90-00	ENTERTAINMENT PERMIT	(25,000)	25,000	25,000	12,500
	TOTAL LICENSES/PERMITS	(187,500)	151,500	153,500	118,000
331-11-00	STATE POLICE FINES	(2,500)	2,000	2,000	2,000
331-12-00	PARKING FINES FROM POLICE	(3,000)	3,500	4,500	4,000
331-13-00	DISTRICT MAGISTRATE FINES	(25,000)	25,000	25,000	30,000
331-15-00	DUI FINES FROM ALLEGHENY CTY	(15,000)	12,000	12,000	15,000
	TOTAL FINES/FORFEITURES	(45,500)	42,500	43,500	51,000
341-10-00	INTEREST EARNINGS	(8,500)	8,500	5,000	5,000
	TOTAL INTEREST/RENTS	(8,500)	8,500	5,000	5,000

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
		2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET	
354-01-00	ACT 205 ALLOCATION	(107,732)	133,120	128,024	128,024	
354-02-01	ACT 147 RETIREMENT	(450)	450	450	450	
	TOTAL STATE CAPITAL AND OPERATING GRANTS	(108,182)	133,570	128,474	128,474	
355-01-00	PUBLIC UTILITY REALTY TAX	(3,000)	2,000	3,000	3,000	
355-08-00	BEVERAGE LICENSES	(1,700)	1,700	1,700	1,700	
355-13-00	FOREIGN FIRE INS. PREMIUM TAX	(26,000)	26,000	23,059	23,000	
	TOTAL STATE SHARED REVENUE	(30,700)	29,700	27,759	27,700	
357-01-00	SALES TAX DISTRIBUTION	(300,000)	280,000	280,000	280,000	
	TOTAL LOCAL GOVERNMENTAL UNITS CAPITAL	(300,000)	280,000	280,000	280,000	
358-10-00	SCHOOL GUARD EXPENSE REIMBURSEMENT	(15,000)	15,000	16,200	15,000	
	TOTAL LOCAL GOVERNMENTAL UNITS SHARE	(15,000)	15,000	16,200	15,000	
359-10-00	IN LIEU OF TAXES - PLEASANT RIDGE	(18,000)	18,000	20,000	20,000	
	TOTAL LOCAL GOVERNMENTAL	(18,000)	18,000	20,000	20,000	
361-34-00	ZONING BOARD HEARING FEES	(500)	500	700	1,000	
361-70-00	MUNICIPAL NO - LIEN LETTERS	(6,800)	6,000	8,000	8,000	
	TOTAL GENERAL GOVERNMENT	(7,300)	6,500	8,700	9,000	
362-11-00	POLICE ACCIDENT REPORTS	(1,500)	700	1,000	2,000	
362-41-00	BUILDING PERMIT FEES	(5,000)	4,500	4,000	5,000	
362-45-00	OCCUPANCY PERMITS	(10,000)	10,000	10,000	15,000	
362-47-00	RENTAL OPERATING PERMIT	(37,000)	45,000	88,400	90,000	
	TOTAL PUBLIC SAFETY	(53,500)	60,200	103,400	112,000	

ACCOUNT	ACCOUNT NAME	YEAR	FINAL 2020 Budget	FINAL 2021 BUDGET	FINAL 2022 BUDGET	PROPOSED 2023 BUDGET
363-10-00	STREET OPENING PERMITS		(10,000)	7,500	15,000	16,000
363-21-00	PARKING METER MONEY		(7,500)	5,500	5,500	5,500
-3-63	COUNTY SNOW REMOVAL				8,500	8,500
363-41-00	PENNDOT/AC SNOW REMOVAL		(8,500)	8,500	16,300	16,300
	TOTAL HIGHWAYS AND STREETS		(26,000)	21,500	45,300	46,300
392-70-00	TRANSFER FROM LIQUID FUELS		(187,000)	187,000	170,000	165,000
	TOTAL INTERFUND OPERATING TRANSFERS		(187,000)	312,101	170,000	165,000
	TOTAL REVENUES		(3,336,752)	2,969,071	2,981,270	2,929,393

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
		2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET	
400-11-00	SALARY OF COMMISSIONERS	14,000	14,000	12,500	12,500	
400-24-00	GENERAL EXPENSE	5,000	4,000	3,000	1,000	
400-24-01	COMPUTER SUPPORT	3,000	3,000	4,500	3,000	
400-24-02	PAYROLL SERVICE	5,000	8,000	5,000	5,000	
400-24-10	COG DINNER	1,000	1,000	1,000	1,000	
400-34-00	ADVERTISING & PRINTING	2,500	3,000	3,500	3,500	
400-34-01	CODE REVISION	5,000	2,500	3,000	5,400	
400-42-00	DUES, SUBSCRIPTIONS, MEMBERSHIPS	7,000	7,000	5,500	4,000	
400-45-00	LGADCA CLASSES	500	500	500	500	
400-46-00	MEETINGS AND CONFERENCES	4,000	2,000	2,000	1,000	
400-47-00	TOWNSHIP AUDITOR	6,200	6,500	7,000	7,000	
400-50-00	LIBRARY CONTRIBUTION	2,000	1,000	1,000	500	
	TOTAL LEGISLATIVE	55,200	52,500	48,500	44,400	
403-11-00	TREAS/TAX COLL COMMISSION	4,000	3,500	2,500	2,500	
403-11-03	MERCANTILE TAX COMMISSION	2,000	700	700	700	
403-11-04	BUSINESS PRIVILEGE COMMISSION	12,000	1,000	1,000	1,000	
403-24-00	OFFICE SUPPLIES AND FORMS	1,000	500	500	500	
403-35-30	TAX COLLECTORS BOND	1,800	1,800	1,800	1,800	
	TOTAL TAX COLLECTION	22,800	7,500	6,500	6,500	

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
		2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET	
404-31-41	TOWNSHIP SOLICITOR		35,000	35,000	45,000	50,000
404-31-42	ZONING/CSC SOLICITOR		5,000	3,000	2,000	2,500
	TOTAL LEGAL		40,000	38,000	47,000	52,500
404-42-00	CIVIL SERVICE COMMISSION			2,000	2,000	2,000
	TOTAL CIVIL SERVICE COMMISSION			2,000	2,000	2,000
405-12-00	SECRETARY SALARY		64,900	66,847	65,000	65,000
405-14-00	ASSISTANT/CLERK SALARY		26,000	26,780	31,387	32,760
405-15-00	ADMINISTRATOR OVERTIME					
405-21-00	OFFICE SUPPLIES		1,600	1,500	1,300	6,000
405-12-00	ASSOCIATION DUES		300	300	300	500
405-43-00	SECRETARY BOND		100	100	100	100
405-46-00	MEETINGS AND CONFERENCES		1,000	1,000	1,000	500
	TOTAL SECRETARY OFFICE		93,900	96,527	99,087	104,860
408-10-00	BROADWAY ENGINEER/TCA		20,000	10,000	3,000	1,000
408-30-00	ENGINEER'S SERVICE		55,000	60,000	60,000	70,000
	TOTAL ENGINEERING		75,000	70,000	63,000	71,000

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
			2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET
409-10-00	MUN BLDG MAINTENANCE		5,000	5,000	7,000	7,000
409-22-00	MATERIALS AND SUPPLIES		2,000	2,000	2,500	2,000
409-23-01	MUNICIPAL BUILDING UTILITIES		40,000	35,000	35,000	35,000
409-23-03	PUBLIC WORKS BLDG UTILITIES		5,000	3,000	3,000	3,000
409-23-07	PUMP STATION ELECTRICITY		1,000	1,000	1,000	1,000
409-23-08	548 BROADWAY UTILITIES		11,000	11,000	11,000	11,000
409-24-01	GENERAL EXPENSE - MUN BLDG		6,000	6,000	3,000	2,000
409-37-31	MUNIC BLDG MAINT/REPAIRS		10,000	5,000	5,500	5,500
409-37-32	FIRE DEPT BLDG MAINT/REPAIRS		2,000	2,000	1,500	1,000
409-37-33	PUBLIC WORKS BLDG MAINT/REPAIRS		2,000	2,000	1,500	2,000
	TOTAL BUILDINGS / LAND		84,000	72,000	71,000	69,500

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
			2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET
410-10-00	FULL TIME POLICE SALARIES		913,400	750,000	818,757	868,223
410-11-00	PART TIME POLICE SALARIES		35,000	37,500	37,500	35,000
410-12-00	DESK CLERKS SALARIES		15,000	10,000	3,350	3,350
410-13-12	ADMINISTRATIVE		27,500	28,325	zero	
410-10-01	POLICE OVERTIME					
410-14-00	SCHOOL CROSSING GUARDS		27,000	20,000	32,400	30,000
410-15-00	ORDINANCE OFFICER SALARY		34,600	36,400	37,310	39,520
410-21-00	MATERIALS AND SUPPLIES		15,000	15,000	10,000	32,226
410-22-10	POLICE TRAINING		3,000	3,000	3,000	3,000
410-23-80	POLICE UNIFORM ALLOWANCE		8,500	8,500	8,500	9,300
410-25-90	AMMUNITION EXPENSE		5,000	5,000	5,000	5,500
410-32-00	COMMUNICATION EXPENSE		5,000	5,000	5,000	4,000
410-33-01	CAMERAS		12,000	20,000	10,000	4,000
410-37-00	PARKING METER MAINT/REPAIRS		3,000	3,000	3,000	3,000
410-38-40	#901-15 DODGE VIN 9407		6,000	5,000	3,000	1,500
410-39-50	#902-19 FORD VIN 2272		6,000	5,000	3,000	3,000
410-40-60	#903-15 DODGE VIN 0732		6,000	2,000	zero	1,500
410-41-70	#904-18 FORD VIN 4361		6,000	5,000	3,000	1,000
410-46-01	ORDINANCE VEHICLE 2011 ESCAPE		2,500	1,500	zero	2,000
410-45-03	909 UNMARKED NISSAN VIN 9386		1,500	800	1,000	1,500
410-47-00	POLICE ASSOCIATION DUES		500	500	500	600
410-48-00	MEETINGS AND CONFERENCES		1,000	500	500	500
410-75-00	911 EXPENSE/TRAINING - COG		250	250	250	500
	TOTAL POLICE		1,183,050	988,659	986,067	1,049,219

ACCOUNT	ACCOUNT NAME	YEAR	FINAL 2020 Budget	FINAL 2021 BUDGET	FINAL 2022 BUDGET	PROPOSED 2023 BUDGET
411-36-30	FIRE HYDRANT EXPENSE		45,000	45,000	40,000	40,000
411-37-00	ENG 275/ROSENBAUER		4,000	3,000	3,000	3,000
411-37-52	275 KME RESCUE/PUMPER		4,000	3,000	3,000	3,000
411-7400	FIRE DEPARTMENT EQUIPMENT		3,000	3,000	3,000	3,000
411-7500	VFD PERSONAL PROTECTION EQUIP			22,000	20,000	20,000
	TOTAL FIRE		99,000	117,000	109,000	69,000
414-10-00	BOARD OF ADJUSTMENT		500	500	500	500
414-20-00	PLANNING COMMISSION		300	300	300	300
	TOTAL PLANNING/ZONING		800	800	800	800

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
		2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET	
421-30-00	ANIMAL CONTROL EXPENSE		1,600	1,000	1,000	500
	TOTAL HEALTH		1,600	1,000	1,000	500
430-10-00	FULL TIME PUBLIC WORKS		230,000	235,000	239,386	245,107
430-11-00	PART TIME PUBLIC WORKS		5,000	7,000	7,000	6,000
430-12-00	PUBLIC WORKS OVERTIME					
430-20-00	GENERAL EXP & OFFICE SUPPLIES		2,000	1,000	500	500
430-22-00	OPERATING SUPPLIES		10,000	10,000	10,000	5,000
430-23-80	PWD UNIFORM EXPENSE		2,000	2,000	2,000	2,000
430-25-02	TRK #2 - 2017 FORD F350 VIN 7354		2,000	2,500	2,500	1,000
430-26-03	TRK #3 - 2018 CHEVROLET VIN 3038		2,000	2,500	2,500	1,000
430-26-04	2020 Ford Pick-up					1,000
430-26-05	2022 Ford F-550 Dump (not used)					-
430-26-06	2022 Ford F-350 Pick-up					1,200
430-26-07	2003 Chevy Tahoe SUV					-
430-26-08	2016 CAT Backhoe					5,000
430-29-08	ELGIN SWEEPER		3,500	3,000	2,500	1,000
430-30-09	TRK#1 2014 FORD F550 VIN 1345		2,500	2,500	2,500	3,000
430-31-00	PURCHASE OF HAND TOOLS		500	500	500	500
430-32-00	COMMUNICATION EXPENSE		1,000	1,000	500	500
430-33-00	BACKHOE/EQUIPMENT REPAIR		6,000	5,000	5,000	5,000
430-34-00	COMMUNITY SPRING CLEAN-UP			2,000	2,000	2,000
	TOTAL PUBLIC WORKS -GENERAL		272,500	280,000	281,886	279,807
432-20-00	MATERIALS FOR SNOW AND ICE		70,000	70,000	70,000	70,000
	TOTAL HIGHWAY MAINTENANCE - SNOW & ICE		70,000	70,000	70,000	70,000
433-20-00	TRAFFIC SIGNALS		20,000	15,000	10,000	5,000
433-21-00	STREET SIGNS AND MARKINGS		6,000	5,000	3,000	1,000
	TOTAL HIGHWAY MAINTENANCE - TRAFFIC		26,000	20,000	13,000	6,000
434-30-00	CHARGES FOR STREET LIGHTS		105,000	105,000	109,146	100,000
434-31-00	DECORATIVE LITES - BROADWAY		2,000	2,500	2,000	1,000

	YEAR	FINAL	FINAL	FINAL	PROPOSED
ACCOUNT	ACCOUNT NAME	2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET
	TOTAL HIGHWAY MAINTENANCE - STREET LIGHTS	107,000	107,500	111,146	101,000

ACCOUNT	ACCOUNT NAME	YEAR	FINAL	FINAL	FINAL	PROPOSED
			2020 Budget	2021 BUDGET	2022 BUDGET	2023 BUDGET
438-20-00	STREET REPAIR MATERIALS		20,000	40,000	31,477	32,000
	TOTAL HIGHWAY MAINTENANCE - HIGHWAYS		20,000	40,000	31,477	32,000
454-30-00	PARK MAINTENANCE AND REPAIRS		2,500	4,000	2,000	2,000
454-70-00	PARK CAPITAL OUTLAY		10,000	6,000	3,000	1,000
	TOTAL PARKS		12,500	10,000	5,000	3,000
463-20-00	DEMOLITION		36,281	100,000	00/00	100,000
	TOTAL URBAN DEVELOPMENT AND HOUSING		36,281	100,000	00/00	100,000
471-74-00	COPIER LEASE		12,000	12,000	13,000	13,000
471-75-00	PW DUMP TRUCK PRINCIPAL		11,440	12,049	12,693	12,693
471-75-01	BACKHOE LEASE		11,660	12,000	5,000	5,000
471-76-00	ELGIN SWEEPER		45,080	47,884	49,629	49,629
471-77-00	VFD SQUAD TRUCK		14,057	14,495	14,495	14,495
	TOTAL DEBT SERVICE - PRINCIPAL		422,237	116,428	112,817	94,817
472-75-00	PW DUMP TRUCK INTEREST		1,950	1,322	1,322	1,322
472-76-00	ELGIN SWEEPER INTEREST		8,235	5,429	5,249	5,249
472-77-00	VFD SQUAD TRUCK INTEREST		2,747	1,859	1,859	1,859
	TOTAL DEBT SERVICE - INTEREST		21,932	8,610	8,430	8,430

ACCOUNT	ACCOUNT NAME	YEAR	FINAL 2020 Budget	FINAL 2021 BUDGET	FINAL 2022 BUDGET	PROPOSED 2023 BUDGET
486-15-60	HOSPITALIZATION PREMIUMS		230,000	230,000	245,000	185,000
486-16-10	EMPLOYER SHARE - FICA		105,000	105,000	112,000	112,000
48617-00	UNEMPLOYMENT COMPENSATION		12,000	12,000	12,000	12,000
486-35-00	HDH/BRIT INSURANCE		70,000	70,000	70,000	70,000
486-36-00	WORKMENS COMP INS.		100,000	100,000	100,000	100,000
	TOTAL INSURANCE		517,000	517,000	539,000	479,000
487-20-00	LIFE/LT/ST INSURANCE BENEFIT		7,500	7,500	7,500	18,000
487-21-00	RETIREMENT/MMO STATE AID		107,732	133,120	128,024	128,024
487-22-00	RETIREMENT - POLICE PEN TWP SHARE		50,397	78,848	205,632	205,632
487-23-00	RETIREMENT - SERVICE PEN TWP SHARE		10,323	34,079	33,404	33,404
	TOTAL EMPLOYEE BENEFITS		175,952	253,547	374,560	385,060
	TOTAL EXPENDITURES		3,336,752	2,969,071	2,981,270	3,029,393
	(EXCESS) OF REVENUES OVER EXPENDITURES				-	100,000