

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP
OF STOWE, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA,
HELD ON TUESDAY, *JUNE 14*, 2022, IN THE MUNICIPAL BUILDING,
555 BROADWAY AVENUE, MC KEES ROCKS, PA 15136.

The Regular Monthly Meeting of the Board of Commissioners of the Township of Stowe was held on Tuesday, June 14, 2022, in the Municipal Building, 555 Broadway Avenue, Mc Kees Rocks, PA 15136.

The meeting was called to order at 7:00 p.m. by President Robin Parrilla, who led in the Pledge of Allegiance, then a Moment of Silence in honor of all Veterans and First Responders.

ROLL CALL: Present were Commissioners Parrilla, McDermott, Rugh, and Cropper-Hall. Commissioner Chestnutt was absent. Also, present were Solicitor Matta, Township Engineer Jeff Marcink, and Township Secretary Dwight Boddorf.

COMMENTS OF CITIZENS: Resident Stanley Papst asked a question about ADA standards for a sidewalk and telephone poles to township engineer. Mr. Marcink asked if there was a specific complaint. No complaints were noted at this time. Mr. Papst asked for clarification on the previously proposed pay raises for the commissioners and if they were approved. Secretary Boddorf and President Parrilla noted they were not approved. Mr. Matta noted that even if the raises were approved, they wouldn't take effect until a new term for board members. Resident Papst asked about the bricks on Broadway and if anything could be done about them. Commissioner Cropper-Hall noted she was not in favor of turning the road from the State back to the township citing costs. Commissioner Parrilla noted he would prefer to pave it. Commissioner Cropper-Hall took a moment to introduce the new Police Department administrative assistant Roberta Fall. Resident Leon Thomas raised concerns about trucks and traffic on Neville Avenue. President Parrilla noted that this is a State Road, but that the township would investigate.

ENGINEERS REPORT: Township Engineer Jeff Marcink spoke about:

- A. Submitted an application through the Char-West COG for the maximum grant amount of \$250,000 for property demolitions.
- B. Township was notified that they are eligible for \$23,000 towards ADA improvements.
- C. Submitted two full applications
 - a. Race Street Row House Demolition (1121 – 1125.5) – \$128,800
 - b. Catch Basin Replacement Project – (13 Catch Basins) - \$82,400
- D. PA Blight Remediation Grant (578-19)
- E. The Stowe Avenue retaining wall project and the related PA Small Water and Sewer
- F. Milling and resurfacing on Penn and Derby Alleys
- G. Met with township staff about MS4 (stormwater) permits and duties.
- H. Erie Street paving
- I. Act 152 Demolitions for 2022

UNFINISHED BUSINESS ITEMS FOR APPROVAL

- a. N/A

ITEMS FOR APPROVAL:

- A. Motion to **approve** transfer of \$46,431.48 from the Police Asset Forfeiture Fund to General Fund to reimburse cost of new police SUV
- B. Motion to **approve** transfer of \$43,503.00 from the COVID-19 Fund to General Fund to reimburse cost of new public works truck
- C. Motion to **approve** vacant lot resolution 02/2022 for Lot 73-N-139 (1124 12th Street)
- D. Motion to **approve** vacant lot resolution for 03/2022 lot 73-H-122 (1119 Island Ave)
- E. Motion to **approve** vacant lot resolution for lot 04/2022 112-F-187 (1422 Fleming)
- F. Motion to **approve** 2022 update to the Townships Emergency Operations Plan
- G. Motion to **approve** Resolution 05/2022 allowing Department Heads, in conjunction with the Township Secretary and Finance Committee Chair to approve bill payments up to \$5,000.00
- H. Motion to **approve** closure of Russellwood Avenue between Dale and Valley Streets for Faith bridge's free block party on June 29th from 4pm to 8pm
- I. Motion to **approve** authorization of Char-West COG to award Contract 2022-01 2021 ACT 152 Blight Removal Program to Minniefield Demolition Services, LLC in their bid amount of \$17,500.00.

Motion made by McDermott, seconded by Rugh, with all present commissioners voting yes to approve items A-I

II. RECEIPTS

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$96,813.32	Jordan Tax Service	Earned Income Tax
\$475,515.32	Jordan Tax Service	Real Estate Tax Collection
\$ 6,411.24	Allegheny County	Real Estate Transfer Tax Collection
\$1,092.53	Allegheny County/PA	DUI Fines
\$2,096.78	District Magistrate	Fines
\$ 26,920.67	Comm. PA	Sales Tax distribution (RAD)
\$329,565.72	PA Municipal Services	Sewage
\$16,166.48	Keystone Collections	Delinquent Real Estate Tax Collection
\$22,450.00	Law Enforcement	Police Detail Reimbursement

Motion made by McDermott, seconded by Rugh, with all present Commissioners voting yes.

III. LISTS OF BILLS

1. Motion to approve payment of May 2022 bills List totaling \$314,196.57 from the General Fund. This includes \$43,503.00 and \$46,431.48 for new township vehicles, \$53,000 for
2. Motion to approve Quarterly ALCOSAN Bill of \$458,524.57 from the Sewage Fund. Motion made by Cropper-Hall, seconded by Chestnutt, with all present Commissioners voting yes.

Motion made by list of bill items 1-2 made by Rugh, seconded by McDermott, with all present Commissioners voting yes.

ADJOURNMENT:

Motion to adjourn the meeting was made by Rugh, seconded by Cropper-Hall at 7:32 p. m. was approved.



Township Secretary



President, Board of Commissioners

