

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP  
OF STOWE, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA,  
HELD ON TUESDAY, MARCH 8, 2022, IN THE MUNICIPAL BUILDING,  
555 BROADWAY AVENUE, MC KEES ROCKS, PA 15136.

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The Regular Monthly Meeting of the Board of Commissioners of the Township of Stowe was held on Tuesday, March 8, 2022, in the Municipal Building, 555 Broadway Avenue, Mc Kees Rocks, PA 15136.

The meeting was called to order at 7:00 p.m. by President Robin Parrilla, who led in the Pledge of Allegiance, then a Moment of Silence in honor of all Veterans and First Responders.

ROLL CALL: Present were Commissioners Parrilla, Chestnutt, McDermott, Rugh, and Cropper-Hall. Also, present were Solicitor's Gary and Bradley Matta, Township Engineer Jeff Marcink, and Township Secretary Dwight Boddorf.

COMMENTS OF CITIZENS: Resident Amy Urbano asked about the township regulations regarding signage, specifically about animated signs and what is definition is. Township Secretary, Dwight Boddorf clarified that the definition is available online and read the definition. Citizen Amy Urbano also asked about parking around Jabby Joe's and the bend around the area being dangerous. Solicitor Matta asked the Chief of Police to review the area being discussed. President Parrilla thanked Citizen Urbano and informed her we will take your items into consideration.

President Parrilla asked the audience at approximately 7:15 "what haven't we done for you". There were several back-and-forth comments between multiple residents and several board members. Items discussed involved, budgets, school board membership, politics, and parking. Due to the back-and-forth nature and spur of the moment comments from various individuals without signing in for official comments, not all items have been captured in the meeting minutes.

ENGINEERS REPORT: Township Engineer Jeff Marcink spoke about:

- A. The Township awarded \$29,410.00 for the demolition of 604 Ridge Avenue and 86 Euclid Avenue
- B. Township was notified that they are eligible for \$23,000 towards ADA improvements.
  - a. The project has been awarded to Independent Enterprises in the amount of \$29,800 through the COG.
- C. The submission of the CDBG Year 47 and 48 grants towards ADA curb improvements, Race Street Row house demolition and catch basin repairs.
- D. The township receiving the PA Blight Remediation Grant for \$110,00
- E. The tunnel way project was discussed with Township Staff
- F. The Stowe Avenue retaining wall project and the related PA Small Water and Sewer grant extension was denied
- G. Milling and resurfacing on Penn and Derby Alleys
- H. Met with township staff about MS4 (stormwater) permits and duties.

UNFINISHED BUSINESS ITEMS FOR APPROVAL

- A. Motion to re-appoint Joe Palahunik to the Board of Adjustment (Zoning)
  1. Motion made by Cropper-Hall, seconded by Rugh with all present Commissioners

voting yes.

- B. Motion to appoint Anita Difratti and Melissa Milkovich to the Planning Commission
  - 1. Motion made by Cropper-Hall, seconded by Chestnutt. Commissioner McDermott abstained from the vote and all other present Commissioners voting yes.
- C. Motion re-appoint Wesley Cropper-Hall to Vacancy Board
  - 1. Motion made by Rugh, seconded by Chestnutt Commissioner Cropper-Hall abstained from the vote and all other present Commissioners voting yes.
- D. Motion to amend agenda to include advertising for summer help and choosing a realtor.
  - 1. Motion made by Rugh, seconded by Cropper-Hall with all present Commissioners voting yes.

ITEMS FOR APPROVAL:

- A. Motion to approve West View Water Authority agreement authorizing monthly water readings to enable monthly sewage billing.
  - 1. Motion made by Rugh, seconded by Chestnutt, with all present commissioners voting yes
- B. Motion to adopt a uniform Township logo, letterhead, and font (Appendix A).
  - 1. Motion made by Rugh, seconded by Chestnutt, with all present commissioners voting yes
- C. Motion to adopt a resolution to install lighting on Hershey Alley behind 9 Orchard, pole 212591.
  - 1. Motion made by Rugh, seconded by Cropper-Hall, with all present commissioners voting yes
- D. Motion adopt policy restricting cash on premise to no more than \$5,000.00
  - 1. Deferred on advice of Solicitor
- E. Motion on Collision Broadways request to allow employees to park in the municipal lot on Broadway Avenue.
  - 1. Motion made by Rugh, seconded by Cropper-Hall, with Commissioners Parrilla, Chestnutt, McDermott, and Cropper-Hall voting no. Commissioner Rugh voted yes.
- F. Motion to advertise summer help
  - 1. Motion made by Parrilla, seconded by Chestnutt, with all present Commissioners voting yes.
- G. Motion to choose a realtor for possible selling of township vacant property.
  - 1. Motion made by Cropper-Hall, seconded by Chestnutt, with all present Commissioners voting yes.

II. RECEIPTS

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$103,924.85	Jordan Tax Service	Earned Income Tax
\$10,454.22	Verizon	Quarterly Cable Fee
\$12,650.15	Comcast	Quarterly Cable Fee
\$10,678.18	Allegheny County	Real Estate Transfer Tax Collection
\$568.43	Allegheny County/PA	DUI Fines
\$1216.75	District Magistrate	Fines
\$36,328.37	Comm. PA	Sales Tax distribution (RAD)
\$0.00	Creditech	Delinquent Sewage
\$9,528.49	Keystone Collections	Delinquent Real Estate Tax Collection
\$8,575.00	Law Enforcement	Police Detail Reimbursement


- A. Motion to accept February 2022 receipts.
1. Motion made by Chestnutt, seconded by Rugh, with all present Commissioners voting yes.
- B. Motion to accept \$85,050.00 in grant reimbursements from PA Blight Remediation Grant Program.
1. Motion made by Rugh, seconded by Chestnutt, with all present Commissioners voting yes.

III. LISTS OF BILLS

- A. Motion to approve payment of February 2022 bills List totaling \$169,862.73 from the General Fund.
1. Motion made by Rugh, seconded by Cropper-Hall, with all present Commissioners voting yes.
- B. Motion to approve payment of ALCOSAN quarterly bill totaling \$351,004.15 from the Sewage Fund.
1. Motion made by Cropper-Hall, seconded by Chestnutt, with all present Commissioners voting yes.

ADJOURNMENT:

Motion to adjourn the meeting was made by Rugh, seconded by Parrilla at 7:51 p.m. was approved.

  
Township Secretary

  
President, Board of Commissioners