

**Regular Monthly Meeting Minutes
June 12, 2018**

The regular monthly meeting of the Board of Commissioners of the Township of Stowe was held on Tuesday, June 12, 2018, in the Municipal Building located at 555 Broadway Avenue, McKees Rocks, PA 15136. President Papst called the meeting to order at 7:00p.m. and lead in the Pledge of Allegiance and Moment of Silence.

Roll Call: Present for roll call was Commissioner Parrilla, McDermott, Hoffman, Cropper-Hall, Faloshey, Derzic, Chestnutt and Papst. Commissioner Putas was absent. Secretary Zang and Solicitor Matta were also present.

Citizen Comments:

Theresa Becker 930 Hober Ave- 1008 Hober, trouble house

Diane Sanders 931 Hober Ave- 1008 Hober Ave

Mike Santi 1512 Woodward St- status of Elizabeth Avenue hillside

Shawn Knox 901-915 Ridge Ave- issue with Sheriff sale of 901-915 Ridge Ave

Parrilla states last year it was discussed to reduce board down to 7 members, addresses Solicitor to see if new map is completed. Map is not completed due to conflict amongst board regarding lines separating the wards. Matta to drop off map next week for board members to review and be ready to vote for next meeting in July.

McDermott requests 2 items to be added to the agenda in forms of motions, Stowe Township to be a no-soliciting township. Solicitor Matta recommends that this is included in item 7 of the agenda for the next meeting. Cropper-Hall states that she would like to discuss commercial vehicles more before action is take, weight limit to be addressed in item number 7 of agenda. Solicitor Matta states amending number 7 will provide time to work with manager to have ordinances ready for approval at next meeting, discussion of codifying the ordinances. Working with General Code to update retroactively to 2010, last codification.

Parrilla states in regards to yesterday's meeting, the Board was painted as something that one individual was responsible for and he is disgusted that individual allowed the Board to painted for his actions.

Motion created by Cropper-Hall and Seconded by Hoffman to approve of the following motions:

1. Approval of the minutes from the May 8, 2018 Commissioner Meeting.
2. Handicap Parking Permit located at 544 Russellwood Avenue for Adelaine Masciola.

3. Approve the payment of 11 refunds totaling \$2,802.46 by Jordan Tax Service for 2016 through 2018 Real Estate Tax Payments.
4. Advertisement of the Board of Adjustment Hearing for June 27, 2018 at 7p.m. for Pepsi Warehouse sign.
5. Approve the release of the R&D Coatings bond based upon the recommendation of RVE.
6. Approve payment in the amount of \$100,000.00 to Ramsey Construction based on the recommendation of RVE.
7. Direct Solicitor to draft and or update ordinances in regards to rental property fines and abandoned properties maintained by Stowe Township to be advertised for adoption at the July 10,2018 meeting along with any other ordinances that need amended.
8. Direct Solicitor to work with Engineer to prepare bid specifications for Trash Removal Services.
9. Direct Engineer to send Tunnel Way Project out to bid.
10. Motion to hire Nick Kotek for Public Works Summer Help.
11. Approve of salary increase for the following employees, Police Administrative Assistant, Jason Moran of \$1.00 per hour, retroactive to 1/1/2018, Ordinance Officer, Harry Seretti \$0.50 per hour, retroactive to 1/1/2018 and the increase of hours and pay for Assistant Secretary, Debbie Brown to 35 hours per week at \$13.00 per hour with paid vacation.

McDermott requests to address one more item before approval of receipts. Describes fire in neighboring community several weeks ago, discussion of Stowe Township Fire Department Run Cards. Secretary Zang to request David Gallagher, Stowe Township Fire Chief to attend meeting in July.

RECEIPTS:

| | SOURCE | DESCRIPTION |
|-------------|----------------------|------------------------------------|
| \$75,121.51 | Jordan Tax Service | EIT |
| \$11,964.16 | Keystone Collections | Delinquent Tax |
| \$2,929.98 | Allegheny County | Real Estate Transfer Tax |
| \$1,015.12 | Allegheny County | DUI Fines |
| \$3,151.73 | District Magistrate | Fines |
| \$9,921.54 | Jordan Tax | LST Collection; COMM Due \$248.04 |
| \$8,322.10 | Jordan Tax | Bus. Priv. Tax; Comm. Due \$208.05 |
| \$4,827.50 | Jordan Tax | Mercantile Tax; COMM Due \$120.69 |
| \$12,868.41 | Verizon | Franchise Fee |
| \$1,033.30 | Banking | Interest Earnings |

Motion to accept receipts and pay commissions due (totals for commissions due included in bill unless noted) created by Hoffman and Seconded by Cropper-Hall.

Correspondence- None

List of Bills

Motion to approve payment of May bill list totaling \$104,613.38 and the Dodaro, Matta and Cambest invoice from the General Fund created by McDermott and Seconded by Cropper-Hall.

Motion to approve payment of the Sewage Fund April bill list totaling \$7,211.00 created by Hoffman and Seconded by Derzic.

President's Comments- none

Adjournment – Motion created by Cropper Hall and Seconded by Chestnut to adjourn and go to executive session at 8:17pm and not return to public meeting.

A handwritten signature in cursive script, appearing to read "L. V. Cropper", is located in the lower-left quadrant of the page.