

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF STOWE, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA,
HELD ON TUESDAY, December 10, 2019, IN THE MUNICIPAL BUILDING,
555 BROADWAY AVENUE, MC KEES ROCKS, PA 15136.

The Regular Monthly Meeting of the Board of Commissioners of the Township of Stowe was held on Tuesday, December 10, 2019, in the Municipal Building, 555 Broadway Avenue, Mc Kees Rocks, PA 15136.

The meeting was called to order at 7:02 p.m. by President Papst, who led in the Pledge of Allegiance, then a Moment of Silence in honor of all Veterans and First Responders.

ROLL CALL: Present were Commissioners Derzic, Papst, Hoffman, Parrilla, Cropper-Hall, and Chestnutt. Commissioners Putas, McDermott, and Faloshey were absent. Also, present were Solicitor Bradley Matta, Township Engineer Veronica Bennett and Secretary Nicholas Martini.

A brief executive session was called for by Commissioner Hoffman and was seconded by Cropper-Hall. Meeting reconvened at 7:18pm

COMMENTS OF CITIZENS: None

ENGINEERS REPORT: Township Engineer Veronica Bennett presented on the following items: Race Street parking lot project is being looked into including cost estimates and other related items, cost is estimated to be around \$40-50,000, The Fleming Avenue Stormwater Improvement Project is nearing competition, but the contractor has not been doing any work. Work is expected to be continued if possible, legal action may need to be taken if necessary, or project extension may also be required ALCOSAN will agree to any extension due to these circumstances. The tunnel way project grant extension approved, the RoadBotics Update, MS4 permit has been approved by the PADEP, Allegheny Places SALDO grant,

ITEMS FOR APPROVAL: Motion by Hoffman, seconded by Derzic, to approve Items No. 1 to 13, listed below, items 1-12 were approved by an 6-0 vote with all commissioners voting Yes.

1. Minutes from the November 12, 2019 Commissioner Meeting.
2. Motion to approve and advertise 2020 Agenda meeting, Regular meeting, and planning commission meeting dates
3. Motion to accept civil service commission list extension until December 19, 2020
4. Motion to approve Ordinance #1008 setting the tax rate at 10.48 mills for 2020
5. Motion to approve the 2020 Budget
6. Motion to approve Ordinance #1009 increasing the rental occupancy permit fee to \$50 per unit per year beginning January 1, 2020.
7. Motion to approve Ordinance #1010 restricting parking on Woodward Ave from 5th-7th Street on the North side
8. Motion to approve Ordinance #1011 changing terms and verbiage within the rental occupancy permit ordinance to include bi-annual inspections, and fine changes.

9. Motion to approve Handicapped parking permit for Carol Lynn Greer at 709 Russellwood Avenue.
10. Motion to Transfer \$30,000 from the General Fund to the Rainy-Day Fund
11. Motion to hire Lewis Bagnato as a part-time police officer.
12. Motion to approve 2020 General Liability, workers comp, and auto payment to HDH international insurance company in the amount of \$136,024.00
13. Motion to purchase a \$25 door prize for the Char-West COG Christmas party.

RECEIPTS:

	<u>SOURCE</u>	<u>DESCRIPTION</u>
\$94,808.17	Jordan Tax Service	Earned Income Tax
\$3,136.96	Jordan Tax Service	Real Estate Tax Collection
\$3,244.98	Allegheny County	Real Estate Transfer Tax Collection
\$1,225.96	Allegheny County/PA	DUI Fines
\$2,286.16	District Magistrate	Fines
\$2,149.62	Banking	Interest Earnings
\$27,766.27	Comm. PA	Sales Tax distribution (RAD)
\$35,023.88	Creditech	Delinquent Sewage
\$7,048.31	Keystone Collections	Delinquent Real Estate Tax Collection
\$2,131.63	Sto-Rox School District	Crossing Guard 3 rd Quarter Reimbursement
\$11,411.48	Verizon	Cable TV Franchise Fee Payment

Motion by Hoffman, seconded by Chestnutt, to accept receipts, was approved, by an 6-0 vote.

LIST OF BILLS: Motion by Hoffman, seconded by Parrilla, approve payment of November 2019 Bill List totaling \$75,878.35 from the General Fund, was approved, by an 6-0 vote.

Motion by Hoffman, seconded by Derzic, to approve payment of the Sewage Fund November 2019 Bill List totaling \$381,247.62 was approved by an 6-0 vote.

President's Comment: Commissioner Hoffman noted this will be his last board meeting during his 10 years as a Commissioner much knowledge was gained, and good deeds were accomplished for Stowe Township. Hoffman thanked Commissioners Zieger, Parrilla, and Papst for their faith in his as Chairman of the Finance committee for much of his years on the board, working together to move the township forward from not being able to pay all monthly bills to now generating a surplus yearly. Also, Hoffman thanked Commissioner Cropper-Hall who was his Finance vice chair for much of his tenure while they didn't also agree on everything, they compromised and got things done. Hoffman wished everyone all the best moving forward as well as a Merry Christmas and a Happy New Year. Lastly Commissioner Hoffman thanked Township Secretary Nick Martini for all of his

diligent work for the Township and getting things on the right track after a rocky 2018.

President Papst also addressed the board Thanking Commissioners past and present for their work on behalf of Stowe Township, as well as all of the Volunteer Fireman, and Police officers for their hard work over the years. President Papst also thanked Township Secretary, Ordinance Officer, Harry Seretti, and Assistant Township Secretary Debbie Brown for all of their hard work and dedication to Stowe Township. Good Luck to the new board, and Merry Christmas.

Commissioner Cropper-Hall gave many thanks to Commissioners Papst and Hoffman for their service.

ADJOURNMENT:

Motion to adjourn the meeting was made by Hoffman seconded by Chestnutt, at 7:34 p.m. was approved.



Township Secretary



President, Board of Commissioners