

Regular Monthly Meeting Minutes August 14, 2018

The regular monthly meeting of the Board of Commissioners of the Township of Stowe was held on Tuesday, August 14, 2018, in the Municipal Building located at 555 Broadway Avenue, McKees Rocks, PA 15136. President Papst called the meeting to order at 7:00pm and lead in the Pledge of Allegiance and Moment of Silence.

Roll Call: All present for roll call including Secretary Zang and Solicitor Matta.

Citizen Comments

Diane Schmitt- Joint Police Committee
Carol Lorenz- No Parking and Sidewalk Maintenance
Brian Samarra- 63 Harlem
Mike Sante- Elizabeth Ave landslide

Before the regular items were approved, Commissioner McDermott made a motion to hire KLH Engineering, Seconded by Commissioner Parrilla. The motion failed.

Motion created by Commissioner Cropper-Hall and Seconded by Commissioner Hoffman to approve the following items:

1. Approval of the minutes from the July 10, 2018 Commissioner Meeting.
2. Approval to file the 2017 Annual Audit and Financial Report with the Allegheny County Department of Court Records and advertise in the local paper.
3. Approval of the Actuarial Services Agreement Letter for the Township of Stowe Police Service Employees' Pension Plan.
4. Approval of payment to William J. Miller, Jr. Esq. in the amount of \$5,509.00 in relation to union grievance for past public works employee.
5. Award the lowest bid received for the CD 43 Broadway Avenue Streetscape Project- Phase 6 to the lowest bidder John Zotolla Landscaping in the amount of \$176,800 base bid plus alternate #2, \$15, 1180 for a total of \$191,980. CD amount is \$200,000.
6. Award the lowest bid received for the Tunnel Way Storm Water Improvements to Michael Facchiano Contracting, Inc. based on the bid in the amount of \$295,834 contingent on funds being available.
7. Advertise the Pre-construction meeting for the Tunnel Way Storm Water Improvements, tentative date of August 21, 2018 at 11am.

8. Award the lowest bid received for the Fleming Avenue Green Infrastructure Project to Dan Beck Well Services, in the amount of \$115,900.00.
9. Recording of an Instrument for the Declaration of Restrictions and Covenants for the Fleming Park Avenue project per Alcosan's Grown Grant requirements.
10. Award the lowest bid received for the Stowe Township Subdivision and Land Development Ordinance (SALDO) to Environmental Planning & Design, LLC, in the amount of \$29,730.00 contingent upon the County's final approval of the Township's grant application.
11. A resolution required indication the Township's intent to request \$29,730.00 in Allegheny Places Municipal Planning Grant funding to be used for the development of a Township SALDO.
12. Resolution for the PennDot Business Partner Agreement with Stowe Township.
13. Resolution for Allegheny Places Municipal Planning Grant.
14. Approval of the Demo Projects located at 1124 12th Street, 1109 Dohrman St, 1113 Dohrman St, 206 McCoy Rd and 208 McCoy Road and pay Stalczynski Contracting \$34,000.00 down payment.
15. Purchase 11 GPS units for use in Township vehicles.
16. Approve proposal from KS State Bank for purchase of new Public Works vehicle with a 5-year payment agreement at 5.34% interest.
17. Approve the Tec Benefits Health Insurance Renewal for the AUAG Bronze Plan \$6,650 HSA Choice Plan.
18. Approve the repair work order received from Thyssenkrupp to repair elevator in the amount of \$4,922 with a 50% down payment of \$2,4611.
19. Approve the closing of the Fire Escrow Account for 138 Ohio Street and release funds to owner, Wayne Masters.
20. Amcom Service Contract, replace 2 main copy machines with new, non-refurbished machines, taking average monthly cost from \$675.61 to \$870.90.
21. Resignation of Officer Tyler Roche effective August 17, 2018
22. Resignation of Township Secretary, Lauren Zang effective August 17, 2018 with 1 week of unused vacation with final pay.
23. To hire part-time police officer as recommended by Chief.
24. Approve payment for any commissioner who wishes to attend the 46th Annual Joint Fall Conference presented by the Allegheny County & Western PA Association of Township Commissioners.
25. Advertise to hire full-time police through Civil Service.
26. Advertise for Township Secretary.

Commissioner Parrilla voted no to the items and President Papst voted no to item 14.

RECEIPTS:

| | SOURCE | DESCRIPTION |
|-------------|----------------------|--------------------------------------|
| \$14,338.70 | Jordan Tax Service | EIT |
| \$2,478.38 | Keystone Collections | Delinquent Tax |
| \$6,036.76 | Allegheny County | Real Estate Transfer Tax |
| \$4,337.93 | Allegheny County | DUI Fines |
| \$9,766.68 | District Magistrate | Fines |
| \$7,508.57 | Jordan Tax | LST Collection; COMM Due \$164.93 |
| 1,250.51 | Jordan Tax | Merc. Tax; Comm. Due \$31.26 |
| \$618.95 | Banking | Interest Earnings |
| \$24,445.38 | Comm. PA | Sales Tax |
| \$15,189.25 | Comcast | Cable TV Franchise Fee |
| \$900.24 | PennDot | Winter Snow/Salt Agreement |
| \$1,050.85 | Comm. PA | Act 13 Distribution |
| \$6,496.05 | Sto-Rox Dist. | Reimb. For Salt, Crossing Guard |

Motion created by Commissioner Hoffman and Seconded by Commissioner Putas to accept receipts and pay commissions due.

List of Bills

Motion created by Commissioner Hoffman and Seconded by Commissioner Cropper-Hall to approve payment of August 2018 Bill List totaling \$102,380.24 from the General Fund

Motion created by Commissioner Cropper-Hall and Seconded by Commissioner Hoffman to approve payment of the Sewage Fund August 2018 2018 Bill List totaling \$346,744.22.

President's Comments

Meeting was adjourned to executive session with no return.